



CCAMLR

COMM CIRC 07/48
SC CIRC 07/20

Wednesday, 9 May 2007

Bioregionalisation Workshop (Brussels, Belgium, 13-17 August 2007) 21953 (Word document)

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TO MEMBERS OF THE COMMISSION AND THE SCIENTIFIC COMMITTEE

**COMM CIRC 07/48
SC CIRC 07/20**

9 May 2007

Bioregionalisation Workshop (Brussels, Belgium, 13–17 August 2007)

Members are invited to participate in the Bioregionalisation Workshop which will be held in Brussels, Belgium, from 13 to 17 August 2007.

Members' attention is drawn to the attached information, provided by Belgium, concerning arrangements for the Workshop. Please note that hotel bookings must be made before 15 June 2007 to secure the negotiated room rates. Given that space for the Workshop is limited, participants are requested to notify the Workshop Conveners, Drs P. Penhale (ppenhale@nsf.gov) and S. Grant (suan@bas.ac.uk), and the Secretariat (ccamlr@ccamlr.org) of their attendance as soon as possible. Such notification should be advised through the participant's Scientific Committee representative.

Dr D.G.M. Miller
Executive Secretary

Attch.

**INFORMATION FOR THE
CCAMLR BIOREGIONALISATION WORKSHOP**

Brussels, Belgium, 13–17 August 2007

Please read carefully – especially regarding hotel deadline

Dear Participant,

We are pleased to provide you with the following information regarding the practical arrangements for the above meeting.

1. Meeting venue

Federal Public Service Public Health,
Food Chain Security and Environment
Place Victor Horta 10
B-1060 Brussels
Room D0018-19 (ground floor, near reception)

<http://www.health.fgov.be>

The meeting venue is located alongside the Brussels South Railway station (Midi-Zuid). When arriving in the South station, take the Victor Horta exit (direction EUROSTAR).

2. Registration and logistical support

Registration will take place at the reception desk at ground floor on Monday 13 August 2007, starting at 0830 h.

Logistical support during the meeting:

Mr Bertrand Baivier from the International Affairs department of the Federal Environment Ministry will be the primary contact person for any inquiry. His email is: bertrand.baivier@health.fgov.be.

Further contact details will be provided at the beginning of the meeting.

Mr Alexandre de Lichtervelde, CCAMLR Representative, will be looking after the overall arrangements for the meeting.

3. Working hours and access

The offices at the Ministry are open from 0700 to 2300 h. Electronic badges will be provided for the week.

4. Documents

Participants are asked to bring with them paper copies of all workshop meeting documents submitted to CCAMLR.

5. Visa

Please check if you need a visa and the embassy or consulate delivering it at the following website: <http://www.diplomatie.be/en/travel/visa/default.asp>.

Participants will be exempt from paying the visa emission fee if they send their application early using the visa form.

6. Currency

The currency used in Belgium is the Euro. Banks are open Monday to Friday from 0900 to 1600 h. Exchange bureaux are open on a 24-hour basis. While ATMs are located throughout the city, it is advisable to take cash in other places than the South Railway station, as queues are long.

7. Meals and accommodation

Light lunches, except on Wednesday 15 August (public holiday), will be taken in the meeting room.

A welcome dinner is organised on Monday 13 August for workshop participants and invited guests. Please complete the attached attendance form and submit as indicated on the form.

There are numerous hotels available in the surrounding area: you will find more information in the list below as well as on the following website:

<http://www.brusselsinternational.be/wabxlint/visitor/sleep/index.jsp>

Special rates have been arranged with three hotels located close to the venue:

1. **Best Western Carrefour de l'Europe** 4*

Single and double room: 99 €, buffet breakfast included

Location: between Central station and the Grand Place, 15 minutes from the venue

2. **Ibis Grand Place** 3*

Single and double room: 89 €, buffet breakfast included

Location: adjacent to the Best Western

The reservation deadline is 15 June (20 rooms reserved at both hotels from 12 to 17 August 2007, with the possibility of staying longer; booking needs to be made exclusively through:

FIRST EVENTS INCOMING sprl

Mr Jean-Paul Amato

Tel. 00 32 (0) 476 72 98 04

Fax 00 32 (0) 2 268 81 83

Email: amatogp@yahoo.com

3. Hotel Beverly Hills 3*

Rue du Prince Royal 71

1050 Ixelles (in the vicinity of Avenue Louise, 15 minutes from the venue)

Tel : 0032 (0) 2 513 22 22

Fax: 0032 (0) 2 513 87 77

Website: www.hotelbeverlyhills.be

Email: beverlyhills@infonie.be

Single room: 69 €/night, breakfast included

Double room: 79 €/night, breakfast included

There is here no deadline for the reservation, but you should contact the hotel early as August is high season.

Please settle your bill directly with any of these hotels and note that it is your own responsibility to inform the hotel directly should there be any last minute changes affecting your reservation.

8. Internet access in the meeting room

Wi-fi access will be available throughout the meeting.

9. Transport from and to Zaventem (Brussels) international airport

From the airport:

There is a train connection from Brussels airport to the centre of Brussels. The station at the airport is located at –1 floor. Trains leave every 15 minutes (every hour .04, .26, .36, .52).

Please note the schedule **on weekends**: every hour .05, .17, .33, .46.

It takes around 25 minutes to Central station.

A train ticket costs approximately 3 € .

Taxis: the trip duration will vary (depending on traffic) but you should allow at least 30 minutes for your journey. The cost from the airport to downtown Brussels is around 40 €.

To the airport:

There is a train connection from North, Central, South stations directly to Brussels airport.

Trains leave from South station every hour .12, .35, .48, .57. Please note the schedule **on weekends**: every hour .00, .17, .33, .50

It takes around 25 minutes from Central station.

10. Transport from the hotels to the venue

You can take the metro from Central station to the South station (Midi-Zuid). It will take you about 15 minutes. If arriving by train, you can continue to South station.

Further information on public transport in Brussels is available at the following websites:

Rail: <http://www.b-rail.be>

Bus, Tram, Metro: <http://www.stib.irisnet.be>

Map of the venue:

https://portal.health.fgov.be/portal/page?_pageid=56,783439&_dad=portal&_schema=PORTAL

11. Climate conditions

The climate in Brussels is usually rather warm in August (summer) with an average temperature of 20°. However, some rain can be expected.

12. Return travel arrangements

Please note that when flying back from Brussels, you should be at the airport two hours prior to your departure time because of the increased security measures. For flights to the US, you are advised to foresee additional time. Please read carefully the new EU security rules at airports on the following website: <http://www.brusselsairport.be/en/news/newsItems/203931>.

We hope we have covered all the administrative points you need to know in connection with the meeting.

Have a pleasant trip to Brussels !

Annex

Please return this form by July 25, 2007 to Mr Bertrand Baivier

E-mail: Bertrand.baivier@health.fgov.be

Country:

Name:

I would like to attend the welcome dinner on 13 August 2007 : Yes _____ No _____

Special dietary requirements: