



CCAMLR

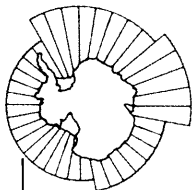
COMM CIRC 02/59
SC CIRC 02/19

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CIRCULAR TO ALL MEMBERS OF THE COMMISSION AND THE SCIENTIFIC COMMITTEE

**COMM CIRC 02/59
SC CIRC 02/19**

6 September 2002

Twenty-first Meetings of the Commission and Scientific Committee

I refer to COMM CIRC 02/44 and SC CIRC 02/14 of 12 July 2002 inviting Members to attend the forthcoming annual meetings of the Commission and the Scientific Committee at the Wrest Point Hotel, Hobart, Australia, from 21 October to 1 November 2002.

Details of accommodation available for the meeting were included in the information note attached to the abovementioned circular.

The Provisional Agendas and Provisional Annotated Agendas for both the Commission and the Scientific Committee are attached. It should be noted that the Provisional Agenda for the Scientific Committee has undergone considerable re-arrangement.

Further to advice sent to Commission and Scientific Committee representatives on 24 July 2002, Members are reminded that hard copies of meeting documents will not be sent out by mail unless specifically requested.

Members are also reminded to advise the Secretariat, as soon as possible, of the names of their representative, alternative representative(s) and adviser(s) to both the Commission and Scientific Committee.

Dr D.G.M. Miller
Executive Secretary

Attch.

**PROVISIONAL AGENDA FOR THE TWENTY-FIRST MEETING
OF THE COMMISSION FOR THE CONSERVATION
OF ANTARCTIC MARINE LIVING RESOURCES**

1. Opening of the Meeting
2. Organisation of the Meeting
 - (i) Adoption of the Agenda
 - (ii) Report of the Chair
3. Finance and Administration
 - (i) Report of SCAF
 - (ii) Audited Financial Statements for 2001
 - (iii) Audit Requirements for the 2002 Financial Statements
 - (iv) Secretariat Strategic Plan
 - (v) Contingency Fund
 - (vi) Budgets for 2002, 2003 and 2004
 - (vii) Members' Contributions
4. Scientific Committee
5. Observation and Inspection
 - (i) Report of SCOI
 - (ii) Operation of the System of Inspection
 - (iii) Operation of the Scheme of International Scientific Observation
 - (iv) Compliance with Conservation Measures
 - (v) Review of SCOI Working Arrangements
6. Assessment and Avoidance of Incidental Mortality of Antarctic Marine Living Resources
 - (i) Marine Debris
 - (ii) Incidental Mortality of Marine Animals during Fishing Operations

7. Catch Documentation Scheme for *Dissostichus* spp. (CDS)
 - (i) Report of SCOI
 - (ii) Annual Summary Report
 - (iii) CDS Fund
 - (iv) Confiscated or Seized Catches
 - (v) Development of an Electronic Paperless Web-based CDS
 - (vi) Improvements to the CDS
8. Illegal, Unregulated and Unreported (IUU) Fishing in the Convention Area
 - (i) Report of SCOI
 - (ii) Information provided by Members under Articles X and XXII of the Convention
 - (iii) Implementation of Other Measures to Eliminate IUU Fishing
 - (a) Cooperation with Non-Contracting Parties
 - (b) CCAMLR Vessel Database
 - (c) Implementation of CDS-related Conservation Measures and Resolutions
 - (d) Additional Measures
9. New and Exploratory Fisheries
10. Proposed CITES Listing for Toothfish
11. Conservation Measures
 - (i) Review of Existing Measures
 - (ii) Consideration of New Measures and Other Conservation Requirements
12. Management Under Uncertainty
 - (i) Regulatory Framework
13. Cooperation with Other Elements of the Antarctic Treaty System
 - (i) Cooperation with Antarctic Treaty Consultative Parties
 - (ii) Cooperation with SCAR
 - (iii) Assessment of Proposals for Antarctic Specially Protected Areas, which include Marine Areas

14. Cooperation with Other International Organisations
 - (i) Reports of Observers from International Organisations
 - (ii) Reports from CCAMLRL Representatives at Meetings of International Organisations in 2001/02
 - (iii) Nomination of Representatives to Meetings of International Organisations in 2002/03
15. Implementation of the Objectives of the Convention
16. Election of Chair of the Commission
17. Next Meeting
 - (i) Invitation of Observers to the Next Meeting
 - (ii) Arrangements for Future Meetings
18. Other Business
19. Report of the Twenty-first Meeting of the Commission
20. Close of the Meeting.

**PROVISIONAL AGENDA FOR THE 2002 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
ADMINISTRATION AND FINANCE (SCAF)**

1. Organisation of the Meeting
2. Examination of Audited Financial Statements for 2001
3. Audit Requirements for the 2002 Financial Statements
4. Appointment of Auditor
5. Secretariat Strategic Plan
6. Secretariat Management Review
7. Review of 2002 Budget
8. Budget and Accounting Practices
9. Cost Recovery
10. Contingency Fund
11. Budget for 2003
 - (i) Professional Staff Salaries
 - (ii) Higher Education Allowance for Professional Staff Dependents
 - (iii) Consideration of Future Meeting Arrangements
 - (iv) Scientific Committee Budget
 - (v) Advice from SCOI
12. Timing of Members' Contributions
13. Forecast Budget for 2004

14. CDS Fund
15. Any Other Business
16. Adoption of the Report.

**PROVISIONAL AGENDA FOR THE 2002 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
OBSERVATION AND INSPECTION (SCOI)**

1. Organisation of the Meeting
 - (i) Adoption of the Agenda
2. Catch Documentation Scheme for *Dissostichus* spp. (CDS)
 - (i) Annual Summary Report
 - (ii) CDS Fund
 - (iii) Confiscated or Seized Catches
 - (iv) Development of an Electronic Paperless Web-based CDS
 - (v) Improvements to the CDS
 - (vi) Advice to the Commission
3. System of Inspection and Compliance with Conservation Measures
 - (i) Inspections Undertaken
 - (ii) Actions by Flag and Port States in respect of Inspections Undertaken
 - (iii) Improvements to the System of Inspection
 - (iv) Compliance with Conservation Measures
 - (v) Advice to the Commission
4. Scheme of International Scientific Observation
 - (i) Observation Programs Undertaken
 - (ii) Improvements to the Scheme
 - (iii) Advice to the Commission
5. Illegal, Unregulated and Unreported (IUU) Fishing in the Convention Area
 - (i) Members' Reports under Articles X and XXII of the Convention, the System of Inspection and the Scheme of International Scientific Observation

- (ii) Implementation of Other Measures to Eliminate IUU Fishing
 - (a) Cooperation with Non-Contracting Parties
 - (b) CCAMLR Vessel Database
 - (c) Implementation of CDS-related Conservation Measures and Resolutions
 - (d) Additional Measures
 - (iii) Advice to the Commission
6. Review of SCOI Working Arrangements
 7. Advice to SCAF
 8. Other Business
 9. Election of Chair of SCOI
 10. Adoption of the Report
 11. Close of the Meeting.

**PROVISIONAL ANNOTATED AGENDA FOR THE
TWENTY-FIRST MEETING OF THE COMMISSION FOR THE
CONSERVATION OF ANTARCTIC MARINE LIVING RESOURCES¹**

1. Opening of the Meeting

The meeting will open at 0900 h on Monday, 21 October 2002.

The Commission Chair (Dr N. Sasanelli, Italy) will welcome delegates from CCAMLR Members as well as observers from CCAMLR Acceding States. He will also welcome observers from non-Contracting Parties and international organisations invited in accordance with the decision taken last year (CCAMLR-XX, paragraphs 17.1 to 17.3).

The Chair will introduce His Excellency the Hon. Sir Guy Green, Governor of Tasmania, who will address the meeting.

2. Organisation of the Meeting

Directly following the opening of the meeting, the Chair proposes to deal with procedural matters only before adjourning the Commission to allow the Scientific Committee, SCAF and SCOI to carry out their work.

(i) Adoption of the Agenda

The Preliminary Agenda for the Twenty-first Meeting of the Commission was prepared and distributed on 12 July 2002 in accordance with Rule 15 of the Commission's Rules of Procedure. The Provisional Agenda has been prepared, taking account of Members' additions and comments, and distributed in accordance with Rule 17 of the Rules of Procedure.

The annotated SCAF and SCOI agendas are appended.

¹ Abbreviations used throughout this agenda are SCAF (Standing Committee on Administration and Finance) and SCOI (Standing Committee on Observation and Inspection).

(ii) Report of the Chair

The Chair will report on intersessional activities.

3. Finance and Administration

(i) Report of SCAF

The Annotated Agenda of the SCAF meeting is given in Appendix A. The report of the meeting will be introduced by its Chair. The detailed findings and recommendations of the report will be considered by the Commission under subitems (ii) to (vii) below.

(ii) Audited Financial Statements for 2001

The Commission will decide whether to accept the Audited Financial Statements for 2001 in accordance with Financial Regulation 12.1.

(iii) Audit Requirements for the 2002 Financial Statements

The Commission will decide whether a full or review audit is required on the 2002 Financial Statements and will appoint an auditor for 2002 and 2003.

(iv) Secretariat Strategic Plan

The Commission will receive the advice of SCAF on the Secretariat's strategic plan and the requirements for its implementation.

(v) Contingency Fund

The SCAF Chair will present to the Commission the proposed terms of use for the Contingency Fund.

(vi) Budgets for 2002, 2003 and 2004

Based on advice from SCAF, the Commission will consider proposed changes to the adopted budget for 2002, adopt the budget for 2003 and note a forecast budget for 2004.

It will also consider the accounting practice to be applied in developing and monitoring the budget.

(vii) Members' Contributions

The Commission will receive advice from SCAF on the application of Financial Regulation 5.6 on the timing of Members' contribution payments.

4. Scientific Committee

The Chair of the Scientific Committee will introduce the report of the Twenty-first Meeting of the Scientific Committee containing advice and recommendations to the Commission in accordance with the Convention's objectives, and also in respect of a number of direct requests made by the Commission at CCAMLR-XX.

The detailed advice and recommendations of the Scientific Committee will be reviewed in full by the Commission under relevant agenda items.

5. Observation and Inspection

(i) Report of SCOI

The Annotated Agenda of the SCOI meeting is given in Appendix B. The Chair of SCOI will introduce the report of the Committee's meeting. The detailed findings and recommendations of the report will be considered by the Commission under subitems (ii) to (v) below as well as under other relevant agenda items.

(ii) Operation of the System of Inspection

A summary of inspections reported for the 2001/02 season will be presented.

The Commission will also consider any SCOI recommendations for improvement of the System of Inspection.

(iii) Operation of the Scheme of International Scientific Observation

A summary of scientific observation programs undertaken in the 2001/02 season will be presented.

The Commission will review the implementation of the scheme and consider any actions recommended by SCOI and the Scientific Committee to ensure that the scheme operates in the most efficient and effective way.

(iv) Compliance with Conservation Measures

The Commission will review SCOI's findings on compliance with CCAMLR conservation measures and inspections undertaken. The latter will include actions taken by Flag and Port States in relation to reported inspection results, as well as to issues associated with fishing by non-Contracting Parties in the Convention Area.

(v) Review of SCOI Working Arrangements

The Commission will consider SCOI's advice on this topic, including any intersessional activities undertaken in accordance with agreements reached last year as coordinated by the European Community (CCAMLR-XX, paragraphs 8.15 and 8.16 and Annex 8).

6. Assessment and Avoidance of Incidental Mortality of Antarctic Marine Living Resources

The Commission's discussions will be conducted under the following subitems and will take account of the Scientific Committee's deliberations and recommendations in this regard.

(i) Marine Debris

In addition to recommendations on the biological impact of marine debris, the Scientific Committee will report on the evaluation of scientific data from Members' surveys of beached marine debris and from observations of the incidence and impact of marine debris on marine living resources in the

Convention Area. A paper listing surveys conducted and data submitted to the CCAMLR marine debris database will be presented. Information so presented will enable the viewing of trends for each site.

The Commission will consider the Scientific Committee's advice on Members' reporting obligations with respect to marine debris related surveys.

The Commission will also consider SCOI's advice on the implementation by Members of Conservation Measure 63/XV 'Regulation of the Use and Disposal of Plastic Packaging Bands on Fishing Vessels'.

(ii) Incidental Mortality of Marine Animals during Fishing Operations

The Scientific Committee's report will contain advice on the incidental mortality of seabirds and marine mammals during fishing operations.

In particular, the Scientific Committee will report on seabird research, developments in fishing methods, education initiatives and other subjects of importance to the elimination of incidental mortality of seabirds in longline fisheries. Particular attention will be paid to compliance with Conservation Measure 29/XIX (CCAMLR-XX, paragraph 6.23).

7. Catch Documentation Scheme for *Dissostichus* spp. (CDS)

(i) Report of SCOI

The relevant advice from the SCOI report on application of the CDS will be reviewed and the subitems below will be addressed.

(ii) Annual Summary Report

The operation of the CDS since May 2000 will be reviewed.

(iii) CDS Fund

The report of the panel tasked with identifying possible uses of the CDS Fund (CCAMLR-XX, Annex 5, paragraphs 2.102 to 2.104) will be discussed and, if necessary, the advice therein will be considered.

(iv) Confiscated or Seized Catches

The Commission will consider SCOI's advice on procedures for seized or confiscated catches.

(v) Development of an Electronic Paperless Web-based CDS

The Commission will review progress in the development of an electronic paperless web-based CDS taking into account both the SCOI report and that of the USA (CCAMLR-XX, Annex 5, paragraphs 2.95 to 2.97).

(vi) Improvements to the CDS

The Commission will consider whether any additional improvements to the CDS are required.

8. Illegal, Unregulated and Unreported (IUU) Fishing in the Convention Area

(i) Report of SCOI

The Commission will consider the relevant sections of the SCOI report and its advice in relation to IUU fishing, predominantly for *Dissostichus* spp.

(ii) Information provided by Members under Articles X and XXII of the Convention

The Commission will consider the available information provided by Members on the activities of Contracting or non-Contracting Party nationals or vessels contrary to the Convention's objectives.

(iii) Implementation of Other Measures to Eliminate IUU Fishing

(a) Cooperation with Non-Contracting Parties

The Commission will consider SCOI's advice on cooperation with non-Contracting Parties, particularly in relation to various conservation measures or resolutions.

(b) CCAMLR Vessel Database

Progress in the development and use of the vessel database will be considered.

(c) Implementation of CDS-related Conservation Measures and Resolutions

The implementation of CDS-related conservation measures and resolutions will be reviewed. In particular, consideration will be given to SCOI's deliberations on CDS catch records from high seas regions outside the Convention Area (CCAMLR-XX, paragraph 5.5).

Consideration will also be given to the invited reports from Russia, Uruguay and Seychelles on verification of catches reported from the high seas outside the Convention Area (CCAMLR-XX, paragraph 5.20).

(d) Additional Measures

The Commission will consider proposals on any additional measures aimed at combating and eliminating IUU fishing in the Convention Area.

9. New and Exploratory Fisheries

No new fisheries were initiated during the 2001/02 season, although a number of exploratory fisheries were approved by the Commission (CCAMLR-XX, paragraphs 7.7 to 7.10). The Commission will review catches against catch limits and the implementation of other fishery regulations agreed for these fisheries.

The Commission will consider proposals from Members for new and exploratory fisheries for the 2002/03 season, received in accordance with Conservation Measures 31/X and 65/XII respectively.

The Commission will take into account the Scientific Committee's advice on its deliberations and recommendations relating to these proposals, including the development of Fishery Plans.

10. Proposed CITES Listing for Toothfish

Australia has submitted a proposal to the Conference of Parties (COP) for the listing of toothfish under Appendix II of the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES). The Secretariat has been requested by CITES to comment on this proposal and to indicate whether CCAMLR would wish to be invited as an observer to the 12th Meeting of the CITES COP (COP12) to be held in Santiago, Chile, from 3 to 15 November 2002. The Australian proposal to CITES and all CITES-related COMM CIRCS will be presented as a background paper for discussion.

11. Conservation Measures

(i) Review of Existing Measures

The Commission will review existing conservation measures in the light of the Scientific Committee's management advice and the experience gained by Members in implementing measures during the 2001/02 season. Particular attention will be paid to the Secretariat's review of the numbering system used for conservation measures (CCAMLR-XX, paragraph 9.4).

Where appropriate, the Secretariat will report on proposals for the revision of existing measures which were prepared intersessionally in consultation with Members.

(ii) Consideration of New Measures and Other Conservation Requirements

Conservation measures not already addressed in the course of the Commission's deliberations under other agenda items or under subitem 9(i) will be discussed under this subitem.

The Commission will also consider advice from the Scientific Committee on this issue.

12. Management under Uncertainty

The Commission will consider advice provided by the Scientific Committee, including new information which may be used to improve the following:

(i) Regulatory Framework

Developments since the last meeting will be considered (CCAMLR-XX, paragraphs 10.1 to 10.3).

13. Cooperation with Other Elements of the Antarctic Treaty System

(i) Cooperation with Antarctic Treaty Consultative Parties

CCAMLR will be represented at the Twenty-fifth Antarctic Treaty Consultative Party Meeting (ATCM-XXV) (September 2002, Poland). The Executive Secretary will report on the meeting.

The Chair of the Scientific Committee will participate in the Fifth Meeting of the Committee on Environmental Protection (CEP-V). He will provide a report on the meeting.

The Commission has agreed to promote cooperation with other elements of the Antarctic Treaty System (ATS) in some key areas (CCAMLR-XX, paragraph 11.7). Developments will be reviewed.

(ii) Cooperation with SCAR

The report of the Scientific Committee will contain results of its deliberations on cooperation with SCAR.

In addition, the CCAMLR Observer to SCAR and the SCAR Observer to CCAMLR will be invited to report on recent SCAR initiatives of interest to CCAMLR and on SCAR-XXVII (July 2002, China).

(iii) Assessment of Proposals for Antarctic Specially Protected Areas, which include Marine Areas

The Scientific Committee will report on further work on the development of a methodology for assessing proposals for marine protected areas which are required to be forwarded to CCAMLR in accordance with Annex V of the Protocol of Environmental Protection to the Antarctic Treaty. Current proposals will be considered as will any clarification provided by the ATCM on its process in relation to dealing with any such proposals (CCAMLR-XX, paragraph 11.19).

14. Cooperation with Other International Organisations

(i) Reports of Observers from International Organisations

The following intergovernmental and non-governmental organisations have been invited to attend CCAMLR-XXI as observers: ASOC, CCSBT, CEP, CPPS, FAO, FFA, IATTC, ICCAT, IOC, IUCN, IWC, SCAR, SCOR, SPC and UNEP. Representatives of these organisations present at the meeting will be invited to present a report.

(ii) Reports from CCAMLR Representatives at Meetings of International Organisations in 2001/02

Reports from CCAMLR representatives at the 2001/02 meetings of various international organisations (CCAMLR-XX, paragraph 12.50) will be received.

(iii) Nomination of Representatives to Meetings of International Organisations in 2002/03

In applying the practice agreed last year (CCAMLR-XX, paragraph 12.49), the Commission will nominate CCAMLR Observers to the 2002/03 meetings of international organisations with which CCAMLR shares a common interest. The Secretariat has compiled a timetable of future meetings of international organisations, to the extent that these are known.

15. Implementation of the Objectives of the Convention

Since 1996 the Commission has agreed that specific reflection on the objectives of the Convention continues to be an important requisite of each annual meeting. At its last meeting, the Commission agreed that three specific issues could be afforded priority for specific consideration (CCAMLR-XX, paragraph 13.6). It was recognised that more time was required than was available to the meeting and options for achieving more extensive consideration were discussed (CCAMLR-XX, paragraphs 13.7 to 13.11).

The Commission will consider proposals submitted for discussion under this item.

16. Election of Chair of the Commission

In accordance with Rule 8 of the Commission's Rules of Procedure, a Commission Chair must be elected to serve from the conclusion of the current meeting until the conclusion of the Commission's 2004 meeting.

17. Next Meeting

(i) Invitation of Observers to the Next Meeting

Since 1994 the Commission has addressed the invitation of observers to its next meeting under this agenda item (CCAMLR-XIII, paragraph 13.7). Accessing States, non-Contracting Parties and international organisations to be invited to CCAMLR-XXII will be identified.

(ii) Arrangements for Future Meetings

The Commission will consider advice from SCAF on options for future meeting venues.

Provisional arrangements have been made to hold the next meetings of the Scientific Committee and the Commission in Hobart from 27 October to 7 November 2003.

18. Other Business

19. Report of the Twenty-first Meeting of the Commission

The report of the Twenty-first Meeting will be considered and adopted.

20. Close of the Meeting

The meeting is scheduled to close at 1600 hours on Friday, 1 November 2002.

**PROVISIONAL ANNOTATED AGENDA FOR THE 2002 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
ADMINISTRATION AND FINANCE (SCAF)**

1. Organisation of the Meeting

The Committee will adopt its agenda and consider the optimum way of addressing it taking account of the amount of time available and the requirements of the Commission's other standing committee.

2. Examination of Audited Financial Statements for 2001

As required by the Commission, the auditor performed a full audit on the 2001 Financial Statements. The auditor reported no breaches of the Financial Regulations. The Financial Statements, together with the audit report thereon, will be presented for acceptance by the Commission.

3. Audit Requirements for the 2002 Financial Statements

The Financial Regulations permit the Commission to decide whether a full audit will be required for the 2002 Financial Statements or whether a review only will be required.

4. Appointment of Auditor

At its 2000 meeting, the Commission appointed the Australian National Audit Office as auditor for the 2000 and 2001 Financial Statements. The Committee will recommend to the Commission whether the auditor should be reappointed for a further two years.

5. Secretariat Strategic Plan

The Secretariat has developed a strategic plan for its work in support of the Commission and the Scientific Committee. The Executive Secretary will present the plan, together with the identification of changes in resources and Staff Regulations necessary for its effective implementation.

6. Secretariat Management Review

An annual report is provided by the Executive Secretary on the implementation of recommendations adopted by CCAMLR-XVI in response to the 1997 Secretariat Management Review.

7. Review of 2002 Budget

The expected results of the 2002 Budget will be presented.

8. Budget and Accounting Practices

The Secretariat will present options developed in consultation with the Chair and Vice-Chair of SCAF, and with the auditor. These options include presentational changes in the budget format and the implications of budgeting on a full-accruals basis. Such changes could improve the transparency and management of the budgeting and reporting process.

9. Cost Recovery

Last year SCAF identified a number of options for the recovery of specific expenditure. These included fees on proposals for new and exploratory fisheries, the establishment of a principle of 'user pays' and the charging of fees to non-Contracting Parties. The Committee had insufficient time to discuss these possibilities adequately at the 2001 meeting and agreed to address them further in 2002. In preparation, the USA has been asked to provide information on its user-pays system for the CDS and the Secretariat was tasked with preparing a summary of new and exploratory fishery proposals (CCAMLR-XX, paragraph 3.24).

10. Contingency Fund

In 2001 the Commission established a contingency fund but had insufficient time to determine its terms of use. The Committee will consider possible terms for recommendation to the Commission this year.

11. Budget for 2003

A draft budget for 2003 will be presented. SCAF will use this, the results of its discussions on financial and administrative issues and advice from the Scientific Committee and SCOI Chairs to prepare a recommended budget for the Commission in 2003.

(i) Professional Staff Salaries

The Commission has agreed on the terms of an independent review to be performed on the payment of Professional Staff salaries with a view to enhancing the stability and predictability of the Commission's budget (CCAMLR-XX, paragraphs 3.8 to 3.10 and Annex 6). It was intended that a report be received by the Commission at its 2002 meeting.

(ii) Higher Education Allowance for Professional Staff Dependents

The Commission requested the Secretariat to investigate education grant policies in other intergovernmental organisations of similar size and present a report to this year's meeting for further consideration (CCAMLR-XX, paragraph 3.11).

(iii) Consideration of Future Meeting Arrangements

The Commission has requested that the Executive Secretary, with the support of Australia, give priority to ascertaining the best possible location for future meetings (CCAMLR-XX, paragraph 17.6).

(iv) Scientific Committee Budget

The Chair of the Scientific Committee will be invited to present the Scientific Committee's budget for 2003 and forecast budget for 2004 for inclusion in the

Commission's budgets, and to advise SCAF of any other decisions of the Scientific Committee which would affect the Commission's budget.

(v) Advice from SCOI

The Chair of SCOI will be invited to present to SCAF any financial implications of SCOI's recommendations to the Commission.

12. Timing of Members' Contributions

At its 1999 meeting, the Commission, by revising Financial Regulation 5.6, changed the date by which annual contributions are required to be paid. The revised regulation permits Members who advise an inability to change to the new schedule in a particular year to retain the previous deadline. As agreed by the Commission, the Committee will continue to review the regulation, and its compliance by Members, and consider the necessity of retaining the former deadline for some Members in 2003.

13. Forecast Budget for 2004

The Committee will present to the Commission, for information purposes only, a forecast of the budget requirements for 2004.

14. CDS Fund

The Chair of SCAF has been charged by the Commission with assembling a suitable panel for considering proposals for expenditure from the CDS Fund (CCAMLR-XX, paragraph 3.27). SCAF will receive the report of the panel, including recommendations for expenditure based on proposals received and any other relevant information.

15. Any Other Business

The Committee will discuss any other business which the Commission may wish to refer to it for consideration.

16. Adoption of the Report

The Committee will adopt its report to the Commission.

**PROVISIONAL ANNOTATED AGENDA FOR THE 2002 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
OBSERVATION AND INSPECTION (SCOI)**

1. Organisation of Meeting

The date and venue of the meeting will be advised by the Secretariat on 21 October 2002 at the opening session of CCAMLR-XXI.

The Provisional Agenda of the Committee, which will take into account Members' comments and additions received following distribution of this Preliminary Agenda, will be distributed as an appendix to the Commission's Provisional Agenda on 6 September 2002.

Any additional matters which are referred to the Committee by the Commission will be considered under Item 8 'Other Business'.

2. Catch Documentation Scheme for *Dissostichus* spp. (CDS)

(i) Annual Summary Report

The Secretariat will submit a report on the operation of the CDS which will include analysis of CDS-derived catch and trade data for the period since May 2000.

(ii) CDS Fund

The Commission agreed that possible uses for the CDS Fund should be considered intersessionally (CCAMLR-XX, Annex 5, paragraphs 2.102 to 2.104). A panel of representatives from six Members was established intersessionally and a report prepared by the panel will be made available to the Committee for consideration.

(iii) Confiscated or Seized Catches

The Committee will consider Members' reports on their actions relating to the procedures for seized or confiscated catches in accordance with Conservation Measure 170/XX, paragraphs 15 and 16.

(iv) Development of an Electronic Paperless Web-based CDS

The USA will report on intersessional development of the proposal for an electronic paperless web-based system for the CDS (CCAMLR-XX, Annex 5, paragraphs 2.95 to 2.97).

(v) Improvements to the CDS

The Secretariat will report on any difficulties experienced by Members and the Secretariat in the implementation of the CDS.

The Committee will consider whether any additional improvements to the Scheme are required.

(vi) Advice to the Commission

The Committee will prepare advice to the Commission on all matters considered in relation to operation of the CDS.

3. System of Inspection and Compliance with Conservation Measures

(i) Inspections Undertaken

In addition to inspection reports, Members are required to provide SCOI with details on the actual number of inspectors deployed, the duration of their inspection trips and the areas covered (CCAMLR-XII, paragraph 6.5).

The Secretariat will summarise reported inspections undertaken in 2001/02. Original inspection reports will also be made available.

(ii) Actions by Flag and Port States in respect of Inspections Undertaken

All reports of inspections undertaken during 2001/02, together with any supplementary information, will have been transmitted to the inspected vessel's Flag State in accordance with paragraph IX of the System of Inspection. Where inspection reports contain evidence of violation of conservation measures (paragraphs XI and XII of the System of Inspection), Flag States are required to advise the Commission of the results of their investigations, and of prosecutions and sanctions imposed.

SCOI will review available Flag State inspection reports and provide advice to the Commission as appropriate.

Under Conservation Measure 147/XIX, Port States are required to undertake inspections of those fishing vessels that intend to land or tranship *Dissostichus* spp. in their ports. They are also required to provide the vessel's Flag State with their findings and cooperate with the Flag State to take appropriate action to investigate any alleged infringement. Contracting Parties are required to advise the Secretariat of any vessel denied port access or permission to land or tranship *Dissostichus* spp. This information is promptly conveyed to all Contracting Parties.

SCOI will review available Port State inspection reports and provide advice to the Commission as appropriate.

(iii) Improvements to the System of Inspection

The Commission has agreed that measures necessary for the improvement of the CCAMLR System of Inspection should be kept under continued review (CCAMLR-XIV, paragraph 7.44).

SCOI will consider any proposals submitted by Members.

Any recommendations by the Scientific Committee which are relevant to the work of the System of Inspection will also be considered.

(iv) Compliance with Conservation Measures

The Secretariat will report on the implementation of enforcement-related conservation measures in the 2001/02 season. The report will include information provided by Members on steps taken to implement and ensure compliance with conservation measures under Articles XX.(3) and XXI of the Convention.

A report on the implementation of conservation measures in relation to the conduct of fisheries and fisheries research surveys and the submission of fisheries and fishery biological data will also be considered.

(v) Advice to the Commission

SCOI will prepare advice to the Commission on all its relevant findings in relation to the operation of the System of Inspection and compliance with conservation measures under this agenda item.

4. Scheme of International Scientific Observation

(i) Observation Programs Undertaken

A summary of scientific observations undertaken in the 2001/02 intersessional period in accordance with the scheme will be provided by the Secretariat.

(ii) Improvements to the Scheme

The Commission has agreed that measures required to improve the CCAMLR Scheme of International Scientific Observation should be kept under continued review (CCAMLR-XIV, paragraph 7.44).

The Committee will consider recommendations of the Scientific Committee which are relevant to the scheme.

(iii) Advice to the Commission

The Committee will prepare advice to the Commission on all matters under this agenda item.

5. Illegal, Unregulated and Unreported (IUU) Fishing in the Convention Area

Relevant outcomes from previous agenda items will be considered in relation to the extent of IUU fishing, predominantly for *Dissostichus* spp.

(i) Members' Reports under Articles X and XXII of the Convention, the System of Inspection and the Scheme of International Scientific Observation

SCOI will consider information provided by Members on activities by nationals or vessels of Contracting or non-Contracting Parties contrary to the objectives of the Convention.

This information will include, *inter alia*, Members' reports of sightings of fishing vessels in the Convention Area.

(ii) Implementation of Other Measures to Eliminate IUU Fishing

(a) Cooperation with Non-Contracting Parties

SCOI will consider actions taken in 2001/02 on the implementation of the policy adopted at CCAMLR-XVII to enhance cooperation with non-Contracting Parties with a view to eliminating IUU fishing in the Convention Area and actions taken in respect of Resolutions 13/XIX, and 14/XIX.

(b) CCAMLR Vessel Database

The Secretariat will report on the establishment of the CCAMLR Vessel Database and associated requirements.

SCOI will consider the possible utilisation of, and the extent to which access should be made available to, the vessel database.

(c) Implementation of CDS-related Conservation Measures and Resolutions

The Secretariat will report on implementation by Members of CDS-related conservation measures and resolutions. Particular attention will be given to port inspections of vessels of non-Contracting Parties (Conservation Measures 118/XX and 147/XIX), and on actions taken with respect to the flagging of non-Contracting Party (Resolution 13/XIX) vessels, use of ports not implementing the CDS (Resolution 15/XIX), the application of VMS in the CDS (Resolution 16/XIX) and the application of VMS and other measures to verify CDS catch data from high seas areas outside the Convention Area (Resolution 17/XX).

The Commission has agreed that CDS records of catches on the high seas outside the Convention Area should be considered more closely (CCAMLR-XX, paragraph 5.5). The Commission also agreed that Russia, Uruguay and Seychelles should be invited to report to CCAMLR-XXI on the verification of catches reported from the high seas outside the Convention Area (CCAMLR-XX, paragraph 5.20).

(d) Additional Measures

SCOI will consider proposals by Members for any additional measures aimed at eliminating IUU fishing in the Convention Area.

It will also consider the Scientific Committee's findings on, and evaluations of, the potential impact of current levels of IUU fishing on exploited fish stocks as well as in relation to incidental mortality of seabirds during longline operations.

(iii) Advice to the Commission

SCOI will prepare advice to the Commission on all matters considered relevant to IUU fishing in the Convention Area. In particular, specific advice will focus on the effectiveness of past measures aimed at eliminating IUU fishing in the Convention Area and on any additional measures considered necessary for the future.

6. Review of SCOI Working Arrangements

At CCAMLR-XX Members were requested to consider the proposal by the European Community to amend SCOI's Terms of Reference and to submit any comments directly to the European Community (CCAMLR-XX, paragraphs 8.15 and 8.16 and Annex 8).

A report prepared by the European Community will be considered by SCOI.

7. Advice to SCAF

SCOI will advise SCAF of the financial implications of any recommendations made to the Commission.

8. Other Business

SCOI will consider any additional requests received from the Commission during the meeting.

9. Election of Chair of SCOI

There will be an election of the Chair to serve for a two-year period from the end of this meeting.

10. Adoption of the Report

SCOI will adopt its report to be forwarded the Commission.

11. Close of the Meeting.

**PROVISIONAL AGENDA FOR THE TWENTY-FIRST MEETING
OF THE SCIENTIFIC COMMITTEE FOR THE CONSERVATION
OF ANTARCTIC MARINE LIVING RESOURCES**

1. Opening of the Meeting
 - (i) Adoption of the Agenda
 - (ii) Report of the Chair
 - (iii) Preparation of Advice to SCAF and SCOI
2. CCAMLR Scheme of International Scientific Observation
 - (i) Scientific Observations Conducted in the 2001/02 Fishing Season
 - (ii) Advice to the Commission
3. Ecosystem Monitoring and Management
 - (i) Advice from WG-EMM
 - (ii) Management of Protected Areas
 - (iii) Advice to the Commission
4. Harvested Species
 - (i) Krill Resources
 - (a) Status and Trends
 - (b) Advice from WG-EMM
 - (c) Advice to the Commission
 - (ii) Fish Resources
 - (a) Status and Trends
 - (b) Advice from WG-FSA
 - (c) Advice to the Commission
 - (iii) New and Exploratory Fisheries
 - (a) New Fisheries in the 2001/02 Season
 - (b) Exploratory Fisheries in the 2001/02 Season
 - (c) Notifications for New and Exploratory Fisheries in the 2002/03 Season
 - (d) Revision of Boundaries
 - (e) Advice to the Commission

- (iv) Crab Resources
 - (a) Status and Trends
 - (b) Advice from WG-FSA
 - (c) Advice to the Commission
 - (v) Squid Resources
 - (a) Status and Trends
 - (b) Advice from WG-FSA
 - (c) Advice to the Commission
- 5. Incidental Mortality
 - (i) Incidental Mortality Arising from Longline Fisheries
 - (ii) Incidental Mortality Arising from Trawl Fisheries
 - (iii) By-catch Associated with Other Fisheries (Krill, Crab etc.)
 - (iv) Advice to the Commission
- 6. Additional Monitoring and Management Issues
 - (i) Proposals for Extension of CEMP Sites
 - (ii) Marine Debris
 - (iii) Marine Mammal and Bird Populations
 - (iv) Advice to the Commission
- 7. Management under Conditions of Uncertainty about Stock Size and Sustainable Yield
- 8. Scientific Research Exemption
- 9. Cooperation with Other Organisations
 - (i) Cooperation with the Antarctic Treaty System
 - (ii) Reports of Observers from Other International Organisations
 - (iii) Reports of Representatives at Meetings of Other International Organisations
 - (iv) Future Cooperation
- 10. Budget for 2003 and Forecast Budget for 2004
- 11. Advice to SCOI and SCAF

12. Secretariat Supported Activities
 - (i) Data Management
 - (ii) Publications
13. Scientific Committee Activities
 - (i) Intersessional Activities during 2002/03
 - (ii) Revision of the Scientific Committee Agenda
 - (iii) Invitation of Observers to the Next Meeting
 - (iv) Next Meeting
14. Election of Chair of the Scientific Committee
15. Other Business
16. Adoption of the Report of the Twenty-first Meeting of the Scientific Committee
17. Close of the Meeting.

**PROVISIONAL ANNOTATED AGENDA FOR THE
TWENTY-FIRST MEETING OF THE SCIENTIFIC COMMITTEE FOR
THE CONSERVATION OF ANTARCTIC MARINE LIVING RESOURCES¹**

1. Opening of the Meeting

The Chair (Dr R. Holt, USA) will open the meeting and welcome delegations of CCAMLR Members and observers. International organisations invited to the meeting are listed in Agenda Item 9(ii). The organisation of the meeting and in-house arrangements will be discussed.

(i) Adoption of the Agenda

The Preliminary Agenda for the Twenty-first Meeting of the Scientific Committee was prepared and distributed on 12 July 2002 in accordance with Rule 5 of the Scientific Committee's Rules of Procedure. The Provisional Agenda has been prepared, taking account of Members' additions and comments, and distributed in accordance with Rule 7 of the Rules of Procedure. It should be noted that the Provisional Agenda has undergone considerable re-arrangement.

(ii) Report of the Chair

The Chair will report on intersessional activities undertaken since the Twentieth Meeting.

(iii) Preparation of Advice to SCAF and SCOI

In accordance with established practice the Chair is required to give preliminary advice to SCAF and SCOI on matters of relevance to these standing committees which will meet concurrently with the meeting of the Scientific Committee.

¹ Abbreviations of subsidiary bodies of the Scientific Committee and the Commission used throughout this Agenda are WG-EMM (Working Group on Ecosystem Monitoring and Management), WG-FSA (Working Group on Fish Stock Assessment), ad hoc WG-IMAF (ad hoc Working Group on Incidental Mortality Arising from Fishing), SCAF (Standing Committee on Administration and Finance) and SCOI (Standing Committee on Observations and Inspections).

The Scientific Committee will conclude its advice to SCOI and SCAF under Agenda Item 11.

2. CCAMLR Scheme of International Scientific Observation

(i) Scientific Observations Conducted in the 2001/02 Fishing Season

The results of scientific observations carried out in accordance with the scheme in the 2001/02 season have been discussed by WG-EMM and WG-FSA and submitted to the Scientific Committee in their reports. A summary of all observation programs undertaken and data received will be provided by the Secretariat.

The operation of the Scheme of International Scientific Observation during the 2001/02 season will be considered in respect of requirements for scientific observer data by fisheries and also in respect of any perceived need to modify the scheme and *Scientific Observers Manual*, including data logbooks and guidelines for observers.

The reports of WG-EMM and WG-FSA will contain recommendations to the Scientific Committee on these matters.

(ii) Advice to the Commission

The Scientific Committee will prepare advice to the Commission on matters of relevance to the implementation of the scheme and its objectives.

Consideration will also be given to general operational requirements of the scheme for the forthcoming season so as to assist the Chair in preparing advice to SCOI.

3. Ecosystem Monitoring and Management

Advice from WG-EMM on all aspects of ecosystem monitoring and management and on the assessment of its status will be included in this agenda item.

(i) Advice from WG-EMM

The Convener of WG-EMM (Dr R. Hewitt, USA) will present the relevant sections of the WG-EMM report, including information on environmental variables, ecosystem analysis, krill-centred interactions, small-scale krill management units, review of CEMP, predator surveys, fish and squid-centred interactions, other ecological interactions, ecosystem assessment, estimate of potential yield, precautionary catch limits, consideration with respect to precautionary approaches and ecosystem approaches applied in other parts of the world.

(ii) Management of Protected Areas

Any proposals by Members for revision of existing or the establishment of new Protected Areas or for the protection of CEMP sites under Conservation Measure 18/XIX will be considered.

(iii) Advice to the Commission

The Scientific Committee will advise on recent developments, including the findings on the workshop on defining predator units (SC-CAMLR-XX, paragraph 6.14) and intersessional work on small-scale management units (SC-CAMLR-XX, paragraphs 6.17 and 6.18).

The Scientific Committee is requested to provide advice on any new proposals for Antarctic Specially Protected Areas and Antarctic Specially Managed Areas that contain a marine component (CCAMLR-XX, paragraphs 11.17(ii)–(iv)).

The Scientific Committee is also requested to develop scientific advice on steps to be undertaken to determine whether (CCAMLR-XIX, paragraph 11.20; CCAMLR-XX, paragraph 11.14):

- a site proposed for designation as a marine protected area affects actual or potential harvesting of marine resources in relation to Article II of the Convention; and

- the draft management plan for the proposed site might prevent or restrict CCAMLR-related activities.

This advice should not be limited exclusively to consideration of these two criteria (CCAMLR-XX, paragraph 11.17(i)).

The Scientific Committee may also wish to provide further advice on the application of the provisions of Article IX.2(g) of the Convention (CCAMLR-XIX, paragraph 11.21; CCAMLR-XX, paragraph 11.22).

4. Harvested Species

(i) Krill Resources

(a) Status and Trends

Members will be invited to inform the Scientific Committee of recent developments and trends in krill fisheries in the Convention Area. Catch data reported by Members for the 2001/02 season will be summarised by the Secretariat. Other relevant information is contained in the reports of WG-EMM and WG-FSA.

(b) Advice from WG-EMM

The Convener of WG-EMM (Dr Hewitt) will present the relevant sections of the WG-EMM report.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

The Commission has requested advice on the potential for overshooting the catch limit in krill fisheries and the Secretariat has been asked to review mechanisms which ensure that an overshoot of the catch limit is unlikely to occur (CCAMLR-XX, paragraph 4.16).

(ii) Fish Resources

(a) Status and Trends

Members will be invited to inform the Scientific Committee of recent developments and trends in finfish fisheries in the Convention Area. Catch data reported by Members for the 2001/02 season will be summarised by the Secretariat. Other relevant information is contained in the reports of WG-EMM and WG-FSA.

(b) Advice from WG-FSA

The Convener of WG-FSA (Dr I. Everson, UK) will present the sections of the WG-FSA report dealing with the assessment of fish resources and recommendations on their management. Any proposals received from Members on new and exploratory fisheries for the 2002/03 season will be discussed under Agenda Item 4(iii).

The Scientific Committee will discuss a procedure for access to and use of catch landings data submitted by Members in accordance with the Catch Documentation Scheme for *Dissostichus* spp. (CCAMLR-XVIII, paragraph 5.31).

(c) Advice to the Commission

The Scientific Committee will provide management advice. This advice may include a proposal to close the fishery for *Electrona carlsbergi* in Subarea 48.3 (CCAMLR-XX, paragraph 4.21).

(iii) New and Exploratory Fisheries

(a) New Fisheries in the 2001/02 Season

The Secretariat will summarise fishing activities in new fisheries notified in the 2001/02 season. Information on these fisheries and the deliberations of WG-FSA on these matters will be reviewed.

(b) Exploratory Fisheries in the 2001/02 Season

The Secretariat will summarise fishing activities in exploratory fisheries notified in the 2001/02 season. Information on these fisheries and the deliberations of WG-FSA on these matters will be reviewed.

(c) Notifications for New and Exploratory Fisheries in the 2002/03 Season

Notifications for new and exploratory fisheries in the 2002/03 season will be reviewed and the advice of WG-FSA considered.

(d) Revision of Boundaries

The Scientific Committee will review and provide advice on possible revision of various boundaries (CCAMLR-XX, paragraphs 7.16 to 7.20).

(e) Advice to the Commission

The Scientific Committee will provide advice concerning new and exploratory fisheries.

(iv) Crab Resources

(a) Status and Trends

Members will be invited to inform the Scientific Committee of recent developments and trends in the crab fisheries in the Convention Area. Catch data reported by Members for the 2001/02 season will be summarised by the Secretariat. Other relevant information is contained in the report of WG-FSA.

(b) Advice from WG-FSA

The Convener of WG-FSA (Dr Everson) will present the results of WG-FSA's deliberations on crab resources.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

(v) Squid Resources

(a) Status and Trends

Members will be invited to inform the Scientific Committee of recent developments and trends in squid fisheries in the Convention Area. Catch data reported by Members for the 2001/02 season will be summarised by the Secretariat. Other relevant information is contained in the report of WG-FSA.

(b) Advice from WG-FSA

The Convener of WG-FSA (Dr Everson) will present the results of WG-FSA's deliberations on squid resources.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

5. Incidental Mortality

(i) Incidental Mortality Arising from Longline Fisheries

The Convener of ad hoc WG-IMAF (Prof. J. Croxall, UK) will present a review of the intersessional activities of ad hoc WG-IMAF and of the group's meeting conducted as part of WG-FSA.

The Scientific Committee will consider recommendations of ad hoc WG-IMAF on seabird research, developments in fishing methods, education and other subjects of importance to the elimination of incidental mortality of seabirds in longline fisheries.

(ii) Incidental Mortality Arising from Trawl Fisheries

The Convener of ad hoc WG-IMAF (Prof. Croxall) will present a review of the intersessional activities of ad hoc WG-IMAF and of the group's meeting conducted as part of WG-FSA.

Other information concerning the occurrence of incidental mortality arising from the trawl fisheries will be considered.

The Scientific Committee will consider recommendations of ad hoc WG-IMAF on developments in fishing methods, education and other subjects of importance to the elimination of incidental mortality in trawl fisheries.

(iii) By-catch Associated with Other Fisheries (Krill, Crab etc.)

The Scientific Committee will consider information, as available, concerning developments in fishing methods, education, and other subjects of importance to the elimination of incidental mortality in these fisheries.

(iv) Advice to the Commission

The Scientific Committee will provide management advice.

6. Additional Monitoring and Management Issues

(i) Proposals for Extension of CEMP Sites

Any proposals for the extension of CEMP sites, contained in the WG-EMM report, will be discussed.

(ii) Marine Debris

Members are required to report results of marine debris surveys and observations on the incidence and impact of marine debris on Antarctic marine living resources according to reporting requirements adopted at last year's meeting (CCAMLR-XX, paragraphs 6.1 to 6.5). The Scientific Committee will consider the information contained in reports received.

An annual report on the status and trends in marine debris-related observations will be submitted by the Secretariat.

(iii) Marine Mammal and Bird Populations

At its Sixth Meeting, the Scientific Committee decided to review the status of and trends in marine mammal and bird populations every three to five years (SC-CAMLR-VI, paragraph 8.7). The last review was completed in 2000.

(iv) Advice to the Commission

The Scientific Committee will provide management advice concerning the status of any CEMP proposals, marine debris and the review of marine mammal and bird populations.

7. Management under Conditions of Uncertainty about Stock Size and Sustainable Yield

Following earlier requests from the Commission, discussions on this topic are included as a permanent item on the Scientific Committee's agenda (CCAMLR-XIII, paragraph 10.4).

Topics to be considered further at this meeting include the following:

- consideration of all fishery notifications under the regulatory framework to ensure that all elements have been reviewed as necessary (CCAMLR-XX, paragraph 10.3); and
- advice based on the Secretariat's review of the numbering system used for conservation measures along with the sequence in which measures and resolutions are presented in the *Schedule of Conservation Measures in Force* (CCAMLR-XX, paragraphs 10.4 to 10.8).

The Scientific Committee will provide management advice.

8. Scientific Research Exemption

Any new developments relevant to the application of Conservation Measure 64/XII will be reviewed, including proposals for defining the minimum level of expected catch which required notification (CCAMLR-XX, paragraph 4.31).

The Scientific Committee will provide management advice, as appropriate.

9. Cooperation with Other Organisations

(i) Cooperation with the Antarctic Treaty System

The Chair will report on the Fifth Meeting of the Committee on Environmental Protection to the Antarctic Treaty (CEP).

The Scientific Committee will discuss cooperation with SCAR based on reports received from the SCAR Observer and the CCAMLR Liaison Officer to SCAR.

(ii) Reports of Observers from Other International Organisations

Reports will be received from representatives of international organisations present as observers at the Scientific Committee meeting. Those invited include: ASOC, CCSBT, CEP, CPPS, FAO, FFA, IATTC, ICCAT, IOC, IUCN, IWC, SCAR, SCOR, SPC and UNEP.

(iii) Reports of Representatives at Meetings of Other International Organisations

Reports will be received from representatives nominated by the Scientific Committee to attend meetings of other international organisations during 2001/02 (SC-CAMLR-XX, paragraph 11.26).

(iv) Future Cooperation

The Scientific Committee will discuss the further development of its cooperation with other international organisations and consider any proposals for cooperation received by the Scientific Committee under subitems (i) and (ii) above.

Observers will be nominated to participate in meetings of other international organisations in 2002/03. A calendar of known international meetings of interest to the Scientific Committee has been compiled by the Secretariat.

The Scientific Committee will consider the invitation of observers from international organisations to the next meeting of the Scientific Committee and to its working groups during the 2002/03 intersessional period.

10. Budget for 2003 and Forecast Budget for 2004

The financial implications of decisions taken under Agenda Items 2 to 13 will be used to prepare a detailed Scientific Committee budget for 2003. This budget will be based on the costs of ongoing projects and new proposals considered during the Scientific Committee's meeting. A forecast budget for 2004 will also be discussed.

11. Advice to SCOI and SCAF

The Scientific Committee will summarise for the Commission its recommendations to SCOI and SCAF on matters relating to their work.

12. Secretariat Supported Activities

(i) Data Management

The Scientific Committee will review the data management requirements of the Secretariat. The Data Manager will report on the measures taken to maintain the integrity of the CCAMLR database (SC-CAMLR-XVI, paragraph 10.14).

(ii) Publications

The ninth volume of *CCAMLR Science* will be published just prior to CCAMLR-XXI. The Chair of the Editorial Board will advise of any changes, if required, to the editorial policy of *CCAMLR Science*.

The Scientific Committee will advise the Commission on future CCAMLR publication requirements.

13. Scientific Committee Activities

(i) Intersessional Activities during 2002/03

The intersessional activities of the Scientific Committee in 2002/03 will be discussed so as to ensure that the dates and venues for meetings of working groups are agreed, that the requirements for the timing of data submission to the Secretariat are understood, and that actions to be undertaken by the Chair, Conveners of working groups, Members and the Secretariat, and the timing of such actions, are clearly identified.

On the basis of advice from working group Conveners and in accordance with Rule 2 of the Rules of the Scientific Committee, the Scientific Committee will decide whether invitations should be extended to scientists and ‘experts’ to attend intersessional meetings of its working groups.

(ii) Revision of the Scientific Committee Agenda

The Scientific Committee will further consider the format of the agendas for future meetings in the light of its changing tasks and the advice it is required to give the Commission each year. In doing so, it will take into account the advice of WG-EMM and WG-FSA on this matter.

(iii) Invitation of Observers to the Next Meeting

The Scientific Committee will consider the invitation of observers to its next meeting.

Also, the application received from ASOC to attend meetings of the Scientific Committee's subsidiary bodies will be considered.

(iv) Next Meeting

Provisional arrangements have been made for the next meetings of the Scientific Committee and the Commission to be held in Hobart from 27 October to 7 November 2003. Consideration of future meeting arrangements is included in the Commission's agenda.

14. Election of Chair of the Scientific Committee

In accordance with Rule 8 of the Rules of Procedure of the Scientific Committee, an election will be held for the Chair of the Scientific Committee for a term of two regular meetings (2003 and 2004).

15. Other Business

Other items of business, as agreed by the Scientific Committee, will be considered.

16. Adoption of the Report of the Twenty-first Meeting of the Scientific Committee

The Scientific Committee will adopt the Report of the Twenty-first Meeting.

17. Close of the Meeting.