



CCAMLR

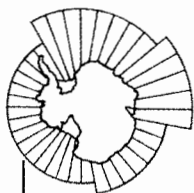
COMM CIRC 05/49
SC CIRC 05/22

Friday, 15 July 2005

Twenty-fourth Meetings of CCAMLR

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TO ALL MEMBERS OF THE COMMISSION AND THE SCIENTIFIC COMMITTEE

COMM CIRC 05/49
SC CIRC 05/22

15 July 2005

Twenty-fourth Meetings of CCAMLR

In accordance with the Rules of Procedure, Members are invited to attend the Twenty-fourth Meetings of the Commission for the Conservation of Antarctic Marine Living Resources and the Scientific Committee which will be held in Hobart, Australia, from 24 October to 4 November 2005.

The venue for these meetings is at the new CCAMLR Headquarters which is located at 181 Macquarie Street, Hobart.

A preparatory meeting, for Heads of Delegation only, will be held on Sunday 23 October at 1600 h. This will be followed by a meeting for Scientific Committee Representatives only.

Members are reminded of their obligation to notify the Secretariat in advance of the meeting, the names of their representatives, alternate representatives and advisers. Members' attention is drawn to the requirement that, to facilitate visa processing, official Commission contacts should provide the Secretariat with a Personal Information Form for each person nominated to attend the meeting. This form is to be submitted at least two months prior to the person's intended date of departure. The form and revised instructions concerning visa requirements for entry into Australia were provided to Members in COMM CIRC 05/20-SC CIRC 05/07. This information is also available on the Commission and Scientific Committee 'Members Only' pages of the CCAMLR website.

Attached is an Information Note which includes details on the meeting venue, registration, travel arrangements and accommodation.

Agendas

The attached Preliminary Agendas for the Commission and the Scientific Committee have been prepared in accordance with Rule 15 of the Commission's Rules of Procedure and Rule 5 of the Scientific Committee's Rules of Procedure respectively.

Also attached are the Preliminary Annotated Agendas.

Under Rule 16 of the Commission's Rules of Procedure and Rule 6 of the Scientific Committee's Rules of Procedure, proposals for the inclusion of supplementary items for the Provisional Agenda with accompanying explanatory memoranda, are to reach the Secretariat not later than 65 days before the meeting, this is by 20 August 2005.

Observers

In accordance with the Commission's decision at last year's meeting, invitations to attend CCAMLR-XXIV as Observers have been extended to the Acceding States, non-Contracting Parties and international organisations listed in paragraphs 18.1 and 18.2 of CCAMLR-XXIII. Invitations have also been extended to the South East Atlantic Fisheries Organisation (COMM CIRC 05/40) and the Cook Islands, the Republic of Georgia, Guinea and the Sultanate of Oman, non-Contracting Parties believed to be involved in the harvesting or trade of *Dissostichus* spp.

Submission of Papers

Attached are the guidelines for submission of papers to both the Commission and Scientific Committee. Members' attention is drawn to the deadlines set out therein.

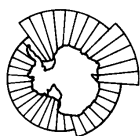
Meeting Schedule

A proposed schedule for this year's meetings of the Commission, Scientific Committee, SCIC and SCAF as requested by the Commission in 2003 (CCAMLR-XXII, paragraph 6.12(v)) is attached. This is based on the schedule followed last year, therefore it should be noted that there may be changes prior to the opening of the meeting.



Dr D.G.M. Miller
Executive Secretary

Attch.



CCAMLR-XXIV INFORMATION NOTE

The following information is provided by the Secretariat for the use of Member and Observer delegations to the Twenty-fourth Meetings of the Commission and the Scientific Committee for the Conservation of Antarctic Marine Living Resources.

1. DATES

The meetings of both the Commission and Scientific Committee will be convened during the period from 24 October to 4 November 2005.

There will be a meeting for Heads of Member Delegations only at 1600 h on Sunday 23 October, to be followed by a meeting for Scientific Committee Representatives only.

2. VENUE:

CCAMLR Headquarters, 181 Macquarie Street, Hobart, Tasmania, Australia (see attached map).

Car parking:

Please note that parking on the Headquarters site is limited. Delegates are requested to park their vehicles offsite. The Market Place Car Park (3–4 Market Place) is open 24 hours, and the Village Cinema Car Park (179–181 Collins Street) is open from 0645 h to 2400 h. There are other parking stations nearby with shorter opening hours. The Secretariat will provide further details if required.

3. REGISTRATION

Registration will take place at the conference venue as follows:

Sunday 23 October	1500–1700 h
Monday 24 October	0800–0845 h.

In order to expedite the issuing of photo-identification cards during registration, delegates who did not attend the CCAMLR meetings in 2004 are invited to submit a digital photograph (any format) by email to ccamlr@ccamlr.org as soon as possible.

4. ACCOMMODATION

Details of various types of accommodation available in Hobart are attached. Members/Observers should deal directly with the accommodation place of their choice. As there are a number of conferences being held in Hobart during October/November, reservations should be made as far as possible in advance of the CCAMLR meetings. Please note that the CCAMLR Secretariat is not responsible for reservations.

5. TELEPHONE AND FACSIMILE COMMUNICATIONS

A telephone will be available for delegates to make calls using charge cards which may be purchased from the Secretariat's Reception.

Delegates may arrange with Reception to send/receive facsimiles during the meetings. The cost of sending facsimiles will be payable at the time of transmission. The facsimile number will be: (03) 6224 8744 (international +(61) (3) 6224 8744).

6. COMPUTING FACILITIES

An Internet Café with a limited number of computers will be available for delegates to access the Internet and web-based email accounts, as well as to work on other computer-related tasks. Access to computers will be time-limited.

7. SOCIAL FUNCTIONS

Details of various events associated with CCAMLR-XXIV and the opening of the new Headquarters will be distributed with the Provisional on 9 September.

8. TRAVEL ARRANGEMENTS

Travel arrangements to and from the meetings are the responsibility of participants. When purchasing airline tickets, overseas delegates should advise travel agents that they are exempt from the Passenger Movement Charge.

9. VISA REQUIREMENTS

Delegates are requested to pay particular attention to the revised instructions concerning visa requirements for entry into Australia which were provided to Members in COMM CIRC 05/20–SC CIRC 05/07 and are available on a secure section of the CCAMLR website. This information includes the Personal Information Form which is to be completed for each person nominated to attend the meeting and submitted to the Secretariat at least two months prior to the person's intended date of departure.

ACCOMMODATION LISTING

Apt	Apartment (self catering)	MT	Motel
B&B	Bed and Breakfast	S	Suite
ER	Ensuite Room	SA	Studio Apartment
HU	Holiday Unit (self catering)	SR	Standard Room

The position of accommodation places listed with a circled number is shown on the attached map. The numbers do not indicate any preference or recommendation. The new position of the CCAMLR Headquarters (181 Macquarie Street, Hobart) is indicated on the map by ©.

Useful website – www.travelways.com.au

Telephone: +61 3 local telephone number

Accommodation Type and Name		Address	Local Telephone	Approximate Corporate Rate A\$
<u>Hotels</u>				
Corus Hotel Hobart ★★★★★ ☆	①	156 Bathurst Street Hobart	6232 6255	\$140–\$240 ER
www.corushotels.com.au				
Hadleys Hotel ★★★★★ ☆	②	34 Murray Street Hobart	6223 4355	\$125–\$165 ER incl. breakfast
www.dohertyhotels.com.au				
Henry Jones Art Hotel	③	25 Hunter Street Hobart	6210 7700	\$205–\$270 ER
www.thehenryjones.com				
Hobart Macquarie Motor Inn ★★★★★ ☆	④	167 Macquarie Street Hobart	6234 4422	\$95 ER
www.leisureinns.com.au				
Hobart Mid City Hotel	⑤	96 Bathurst Street Hobart	6234 6333	\$99 ER
www.midcity.com.au				
Hobart Grand Chancellor ★★★★★ ☆	⑥	1 Davey Street Hobart	6235 4535	\$150 ER
www.hgchobart.com.au				
Lenna of Hobart ★★★★★	⑦	20 Runnymede Street Battery Point	6232 3900	\$139 ER
www.lenna.com.au				
Salamanca Inn ★★★★★	⑧	10 Gladstone Street Hobart	6223 3300	\$164–\$228 Apt
www.salamancainn.com.au				
Savoy Hotel ★★★★★	⑨	38 Elizabeth Street Hobart	6220 2300	\$174 Apt
www.questapartments.com.au				
Wrest Point Hotel	⑩	410 Sandy Bay Road Sandy Bay	6225 0112	\$125–\$275 S
www.federalresorts.com.au				

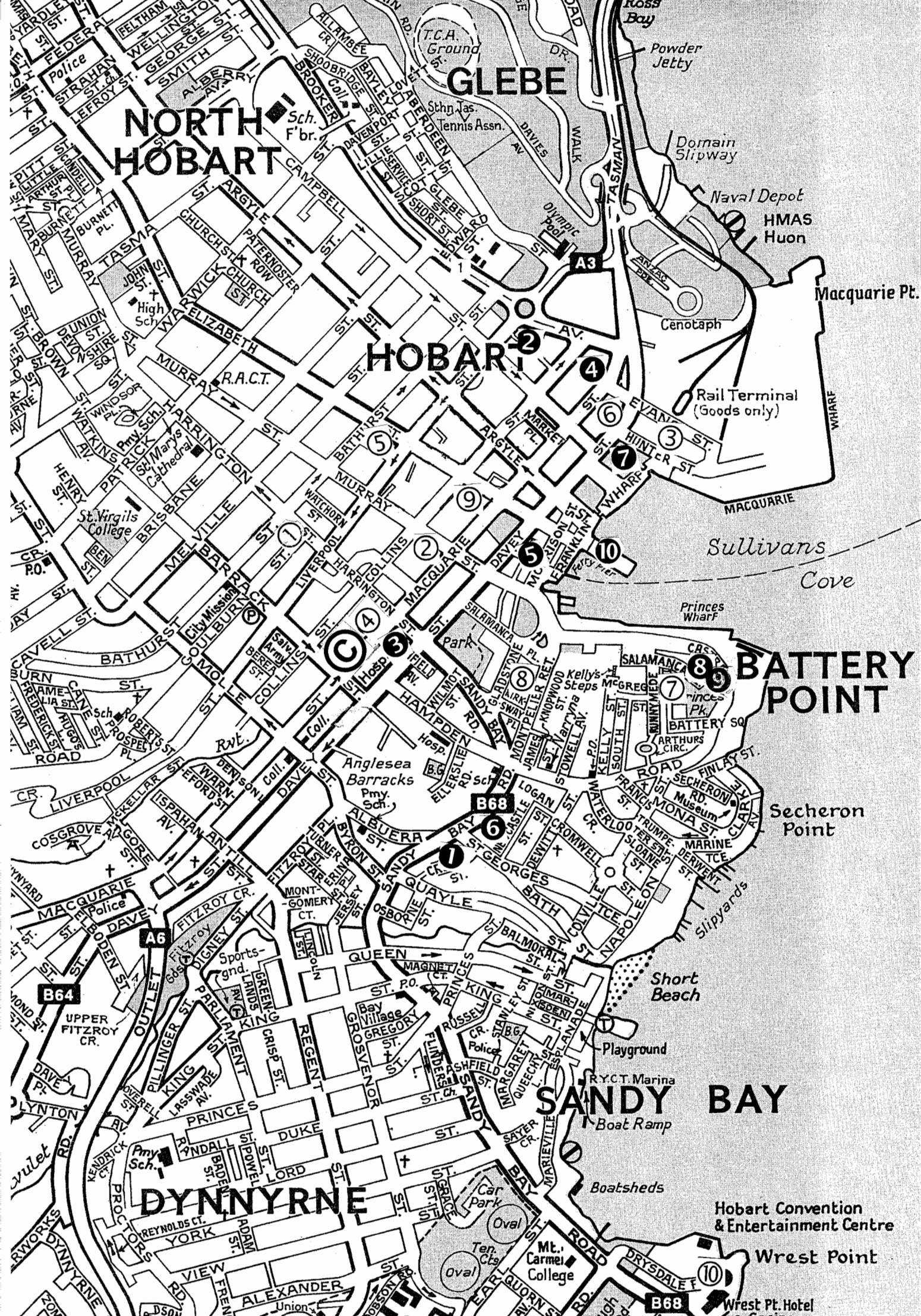
<u>Motels</u>				
Blue Hills Motel (HU & MT)	❶	96a Sandy Bay Road Battery Point	6223 1777	\$116 ER \$128 SA
www.bestwestern.com.au/bluehills				
Fountainside Motor Inn ★★★★★ ☆	❷	40 Brooker Highway Hobart	6234 2911	\$110 ER
www.fountainside.com.au				
Macquarie Manor ★★★★★ ☆	❸	172 Macquarie Street Hobart	6224 4999	\$136 ER incl. breakfast
www.macmanor.com.au				
Old Woolstore Apartment Hotel ★★★★★ ☆	❹	1 Macquarie Street Hobart	6235 5355	\$139 Apt \$109 ER \$124 SA
www.oldwoolstore.com.au				

Accommodation Type and Name	Address	Local Telephone	Approximate Corporate Rate A\$
Motels (continued)			
Quest Waterfront ★★★★★ ⑤ www.questapartments.com.au	3 Brooke Street Hobart	6224 8630	\$135–175
St Ives Motel and Apartments ★★★★★ ☆ ⑥ www.stivesmotel.com.au	67 St Georges Terrace Battery Point	6224 1044	\$95–\$130 SA
Zero Davey ⑦ www.escaperesorts.com.au	15 Hunter Street Hobart	6270 1444	\$170–\$220 ER

<u>Bed & Breakfast</u>			
Alexandra on Battery ★★★★★ www.trump.net.au/~bdienaar	3 Sonning Crescent Sandy Bay	6225 2574	\$90 ER
Amberley House ★★★★★ www.empress.com.au	391 Sandy Bay Road Sandy Bay	6225 1005	\$160–220 ER
Ascot of Battery Point ★★★★★ ☆	6 Colville Street Battery Point	6224 2434	\$175 ER
Astor Private Hotel www.astorprivatehotel.com.au	157 Macquarie Street Hobart	6234 6611	\$80 SR
Battery Point Bed and Breakfast ★★★★★ ☆	74 Hampden Road Battery Point	6223 3124	\$145 ER
Battery Point Garden Studio	13 McGregor Street Battery Point	6223 1695	\$129 ER
Battery Point Guest House ★★★★★	7 McGregor Street Battery Point	6224 2111	\$140–\$155 ER \$160–\$180 S
Battery Point Manor ★★★★★ ☆ www.batterypointmanor.com.au	13–15 Cromwell Street Battery Point	6224 0888	\$95–\$225 ER
Colville Cottage ★★★★★ ☆ www.colvillecottage.com.au	32 Mona Street Battery Point	6223 6968	\$160 ER
Cromwell Cottage ★★★★★ cromwellcottage.com.au	6 Cromwell Street Battery Point	6223 6734	\$130–\$140 ER
Edinburgh Gallery Bed & Breakfast www.artacom.com.au	211 Macquarie Street Hobart	6224 9299	\$100 SR
Grande Vue Private Hotel ★★★★★ ☆	8 Mona Street Battery Point	6223 8216	\$195 ER
Islington Private Hotel ★★★★★ ☆	321 Davey Street Hobart	6223 3900	\$175 ER

<u>Holiday Units</u>			
350 on Argyle ★★★★★	350 Argyle Street North Hobart	6234 4095	\$170–\$210 Apt
Abbey Apartments ★★★★★	101 Campbell Street Hobart	6234 3197	\$110 Apt
Accommodation 595 – Glebe	Unit 3, 5–7 Edward Street Glebe	0417 235 493	\$120 Apt
Avon Court Holiday Apartments ★★★★★	4 Colville Street Battery Point	6223 4837	\$130 Apt
Barrack Street Colonial Cottage ★★★★★	55 Barrack Street Hobart	6231 3106	\$166 Apt
Barton Cottage ★★★★★ (B&B & HU) www.bartoncottage.com.au	72 Hampden Road Battery Point	6224 1606	\$165 ER

Accommodation Type and Name	Address	Local Telephone	Approximate Corporate Rate A\$
Holiday Units (continued)			
Battery Point Boutique Accommodation ★★★★★	27–29 Hampden Road Battery Point	6224 2244	\$155 Apt
Battery Point Holiday Accommodation	1 Napoleon Street Battery Point	0409 708 259	\$150 SA
Bay Arcade Holiday Flats	163 Sandy Bay Road Sandy Bay	6223 2457	\$99 SA
Behind The Green Door (B&B & HU)	106A Goulburn Street West Hobart	6234 2748	\$120–\$135 SA
Coopers Cottages ★★★★★	44a Hampden Road Battery Point	6224 0355	\$145 Apt
Crelin Lodge Holiday Flats ★★★ ☆	1 Crelin Street Battery Point	6223 1777	\$110 Apt
Grand Old Duke ★★★★★	31 Hampden Road Battery Point	6223 4227	\$175–\$195 Apt
Harrington 102 ★★★★★	102 Harrington Street Hobart	6234 9277	\$70–\$110 ER
Jackson Town House www.jacksonstownhouse.com.au	194 Macquarie Street Hobart	0400 092 710	\$160 Apt
Knopwood Holiday Flat ★★★ ☆	6 Knopwood Street Battery Point	6223 2290	\$90 Apt
Magnolia View (new, not rated yet) www.huonden.com.au kelleher@huonden.com.au	Unit 8, 286 Macquarie Street Hobart	6228 2391	\$110–120 Apt
Quest Trinity House ★★★★★ www.questapartments.com.au	149 Brooker Avenue Glebe	6236 9659	\$252 Apt
Salamanca Terraces ★★★★★ ☆ ⑧ www.salamancaterraces.com.au	93 Salamanca Place Hobart	6232 3900	\$149
Somerset on Salamanca ★★★★★ ☆ ⑨ www.the-ascott.com	8 Salamanca Place Battery Point	6220 6600	\$170–\$240 Apt & SA
Somerset on the Pier ★★★★★ ☆ ⑩ www.the-ascott.com	Elizabeth Street Pier Hobart	6220 6600	\$180–\$195 Apt
Woolmers Inn ★★★★★ www.leisureinns.com	123–127 Sandy Bay Road Sandy Bay	6223 7355	\$115–\$155 Apt



**PRELIMINARY AGENDA FOR THE TWENTY-FOURTH MEETING
OF THE COMMISSION FOR THE CONSERVATION
OF ANTARCTIC MARINE LIVING RESOURCES**

1. Opening of the meeting
2. Organisation of the meeting
 - (i) Adoption of the agenda
 - (ii) Report of the Chair
3. Finance and administration
 - (i) Report of SCAF
 - (ii) Audited Financial Statements for 2004
 - (iii) Audit requirement for the 2005 Financial Statements
 - (iv) Secretariat matters
 - (v) Contingency Fund
 - (vi) Special funds
 - (vii) Budgets for 2005, 2006 and 2007
 - (viii) Members' contributions
 - (ix) Reports of Members' Activities
4. Scientific Committee
5. Assessment and avoidance of incidental mortality
 - (i) Marine debris
 - (ii) Incidental mortality of seabirds and marine mammals during fishing operations
6. Implementation and compliance
 - (i) Report of SCIC
 - (ii) Compliance with conservations measures
 - (iii) Compliance evaluation procedure
7. Catch Documentation Scheme for *Dissostichus* spp. (CDS)
 - (i) Report of SCIC
 - (ii) CDS annual report
 - (iii) Review of the E-CDS trial
8. Illegal, unregulated and unreported (IUU) fishing in the Convention Area
 - (i) Report of SCIC
 - (ii) Current level of IUU fishing
 - (iii) Review of current measures aimed at eliminating IUU fishing
9. Scheme of International Scientific Observation
10. New and exploratory fisheries

11. Conservation measures
 - (i) Review of existing measures
 - (ii) Consideration of new measures and other conservation requirements
12. Fisheries management and conservation under conditions of uncertainty
13. Data access and security
14. Cooperation with other elements of the Antarctic Treaty System
 - (i) Cooperation with Antarctic Treaty Consultative Parties
 - (ii) Cooperation with SCAR
 - (iii) Assessment of proposals for Antarctic Specially Protected Areas and Specially Managed Areas, which include marine areas
15. Cooperation with other international organisations
 - (i) Reports of observers from international organisations
 - (ii) Reports from CCAMLR representatives at meetings of international organisations in 2004/05
 - (iii) Cooperation with CITES
 - (iv) Partnership in FIRMS
 - (v) Participation in CCAMLR meetings
 - (vi) Nomination of representatives to meetings of international organisations in 2005/06
16. Implementation of the objectives of the Convention
 - (i) CCAMLR Symposium
17. Election of Vice-Chair of the Commission
18. Next meeting
 - (i) Invitation of observers
 - (ii) Date and location
19. Other business
 - (i) International Polar Year in 2007/08
 - (ii) Twenty-fifth Meeting of CCAMLR
20. Report of the Twenty-fourth Meeting of the Commission
21. Close of the meeting.

**PRELIMINARY AGENDA FOR THE 2005 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
ADMINISTRATION AND FINANCE (SCAF)**

1. Organisation of the meeting
2. Examination of audited Financial Statements for 2004
3. Audit requirement for the 2005 Financial Statements
4. Secretariat Strategic Plan
5. Reports of Members' Activities
6. Education package
7. Support for participation at meetings
8. Review of 2005 budget
9. Cost recovery
10. Contingency Fund
11. Professional Staff salaries
12. Budget for 2006
 - (i) Relocation of CCAMLR Headquarters
 - (ii) Operation of the C-VMS
 - (iii) Scientific Committee budget
 - (iv) Advice from SCIC
13. Multi-year funding of Scientific Committee tasks
14. Members' contributions
 - (i) Timing of Members' contributions
 - (ii) Implementation of the contribution formula
15. Forecast budget for 2007
16. CDS Fund
17. Any other business
 - (i) Antarctic Treaty Secretariat funds

18. Election of Chair and Vice-Chair of SCAF for 2006 and 2007
19. Adoption of the report.
20. Close of the meeting.

**PRELIMINARY AGENDA FOR THE 2005 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
IMPLEMENTATION AND COMPLIANCE (SCIC)**

1. Opening of the meeting
 - (i) Adoption of the agenda
 - (ii) Organisation of the meeting
 - (iii) Review of submitted papers, reports and other presentations
2. IUU fishing in the Convention Area
 - (i) Current level of IUU fishing
 - (ii) Procedure for estimation of IUU catches
 - (iii) IUU Vessel Lists
3. Review of compliance and implementation-related measures and policies
 - (i) Compliance with conservation measures in force
 - (ii) Compliance evaluation procedure
 - (iii) Proposals for new and revised measures
4. Catch Documentation Scheme (CDS)
5. Scheme of International Scientific Observation
6. Election of the Vice-Chair of the Committee
7. Other business
8. Advice to the Commission
9. Advice to SCAF
10. Adoption of the report
11. Close of the meeting.

**PRELIMINARY ANNOTATED AGENDA FOR THE
TWENTY-FOURTH MEETING OF THE COMMISSION FOR THE
CONSERVATION OF ANTARCTIC MARINE LIVING RESOURCES¹**

1. Opening of the meeting

The meeting will open at 0900 h on Monday, 24 October 2005.

The Commission Chair ([name to be advised], Republic of Korea) will welcome delegates from CCAMLR Members as well as observers from CCAMLR Acceding States. The Chair will also welcome observers from non-Contracting Parties and international organisations invited in accordance with the decision taken last year (CCAMLR-XXIII, paragraphs 18.1 and 18.2).

The Chair will introduce His Excellency the Honourable William Cox, Governor of Tasmania, who will address the meeting.

2. Organisation of the meeting

Directly following the opening of the meeting, the Chair will deal with procedural matters only before adjourning the Commission to allow the Scientific Committee, SCAF and SCIC to carry out their work.

(i) Adoption of the agenda

The Preliminary Agenda for the Twenty-fourth Meeting of the Commission has been prepared and distributed in accordance with Rule 15 of the Commission's Rules of Procedure. A Provisional Agenda will be prepared, taking account of Members' additions and comments, and distributed on 9 September 2005 in accordance with Rule 17 of the Rules of Procedure.

The Commission will be asked how it wishes to deal with outcomes from the CCAMLR Symposium (CCAMLR-XXIII, paragraph 15.1), currently scheduled to be considered under item 15(i).

¹ Abbreviations used throughout this agenda are SCAF (Standing Committee on Administration and Finance) and SCIC (Standing Committee on Implementation and Compliance).

The annotated SCAF and SCIC agendas are appended.

(ii) Report of the Chair

The Chair will report on intersessional activities.

3. Finance and administration

(i) Report of SCAF

The Annotated Agenda of the SCAF meeting is given in Appendix A. The report of the meeting will be introduced by its Chair. The detailed findings and recommendations of the report will be considered by the Commission under subitems (ii) to (ix) below, as well as under other relevant agenda items.

(ii) Audited Financial Statements for 2004

The Commission will decide whether to accept the audited Financial Statements for 2004 in accordance with Financial Regulation 12.1.

(iii) Audit requirement for the 2005 Financial Statements

The Commission will determine whether a full audit of the 2005 Financial Statements will be required or whether a review audit alone will be sufficient.

(iv) Secretariat matters

The Commission will receive the advice of SCAF on various financial and administrative matters affecting the Secretariat since CCAMLR-XXIII. No proposals have been submitted in respect of providing experts to review the Professional Staff salary structure (CCAMLR-XXI, paragraph 3.17; CCAMLR-XXIII, paragraph 3.15). The Commission may wish to consider how it is to proceed on this matter.

(v) Contingency Fund

The SCAF Chair will report to the Commission any requests for use of the Contingency Fund.

(vi) Special funds

The Commission will receive the advice of SCAF, SCIC and the CDS Fund Review Panel on the use of the CDS Fund and other special funds during the 2004/05 intersessional period, and on any proposals received for use of the funds over the forthcoming intersessional period.

(vii) Budgets for 2005, 2006 and 2007

Based on advice from SCAF, the Commission will consider proposed changes to the adopted budget for 2005, adopt the budget for 2006 and note a forecast budget for 2007.

(viii) Members' contributions

The Commission will receive advice from SCAF on the application of Financial Regulation 5.6 on the timing of Members' contribution payments.

On the basis of advice from SCAF, the Commission will decide on a formula to be used for calculating Members' contributions to the budget for 2006, noting that last year the Commission endorsed a SCAF recommendation that the formula used for calculating Members' contributions in 2004 should be used in 2005, and that this should be used for subsequent years until a Member requests that it be reviewed (CCAMLR-XXIII, paragraph 3.25).

(ix) Reports of Members' Activities

The Commission will consider a report from SCAF and the Scientific Committee on which aspects of Members' annual reports of their activities in the Convention Area should be made publicly available (CCAMLR-XXIII, paragraph 3.8).

4. Scientific Committee

The Chair of the Scientific Committee will introduce the report of the Twenty-fourth Meeting of the Scientific Committee containing advice and recommendations to the

Commission in accordance with the Convention's objectives. The Commission will consider the general recommendations, advice, research and data requirements of the Scientific Committee.

The Commission will also consider substantive matters related to ecosystem monitoring and management, harvested species, scientific research exemption, Secretariat supported activities, publications and the Scientific Committee's activities planned for 2005/06. This will include advice and recommendations on:

- the operation of the Vanuatu-flagged vessel *Atlantic Navigator* in the krill fishery in Area 48 (CCAMLR-XXIII, paragraphs 4.22 to 4.26);
- Members' intentions to fish for krill in the 2005/06 season (CCAMLR-XXIII, paragraph 4.29);
- outcomes from the 2005 Workshop on Management Procedures to evaluate options for subdividing the krill catch limit among SSMUs (CCAMLR-XXIII, paragraph 4.10);
- developments in the assessment of toothfish in Subarea 48.3 (CCAMLR-XXIII, paragraph 10.49);
- future activities of the Scientific Committee and the consolidation of the work for its working groups (CCAMLR-XXIII, paragraphs 4.10 and 4.61 to 4.63).

Other substantive matters arising from the Scientific Committee will be discussed under other parts of the Commission's agenda: assessment and avoidance of incidental mortality (item 5); IUU fishing (item 8); Scheme of International Scientific Observation (item 9); new and exploratory fisheries (item 10); fisheries management and conservation under conditions of uncertainty (item 12); marine protected areas (item 11); cooperation with other international organisations (item 15); and participation in the International Polar Year (item 19(i)).

5. Assessment and avoidance of incidental mortality

The Commission's discussions will be conducted under the following subitems and will take account of the Scientific Committee's advice and recommendations.

(i) Marine debris

The Commission will consider the advice of the Scientific Committee on the biological impact of marine debris, and on the evaluation of scientific data from Members' surveys of beached marine debris and from observations of the incidence and impact of marine debris on marine living resources in the Convention Area.

The Commission will also consider SCIC's advice on the implementation of Conservation Measure 25-01 'Regulation of the Use and Disposal of Plastic Packaging Bands on Fishing Vessels'.

(ii) Incidental mortality of seabirds and marine mammals during fishing operations

The Scientific Committee's report will contain advice on the incidental mortality of seabirds and marine mammals during fishing operations.

In particular, the Scientific Committee will report on recent seabird and marine mammal research, developments in by-catch mitigation methods, education initiatives and other subjects of importance to the elimination of incidental mortality of seabirds and marine mammals in CCAMLR fisheries. Compliance with Conservation Measures 25-02 'Minimisation of the incidental mortality of seabirds in the course of longline fishing or longline fishing research in the Convention Area' and 25-03 'Minimisation of the incidental mortality of seabirds and marine mammals in the course of trawl fishing in the Convention Area' will be reviewed.

6. Implementation and compliance

(i) Report of SCIC

The Annotated Agenda of the SCIC meeting is given in Appendix B. The Chair of SCIC will introduce the report of the Committee's meeting, and detailed findings and recommendations will be considered by the Commission under subitems (ii) and (iii) below, as well as under other relevant agenda items.

(ii) Compliance with conservation measures

The Commission will review SCIC's advice on the implementation of compliance-related provisions of conservation measures in force, including licensing of vessels, data reporting, the System of Inspection, port inspections of Contracting and non-Contracting Party vessels and operation of the C-VMS.

(iii) Compliance evaluation procedure

The Commission will receive advice from SCIC on the intersessional work to develop a compliance evaluation procedure (CCAMLR-XXIII, paragraph 6.11; CCAMLR-XXIII, Annex 5, paragraph 3.30).

The Commission will consider the organisation of future work required to further develop a procedure for determining compliance with conservation measures in force.

7. Catch Documentation Scheme for *Dissostichus* spp. (CDS)

(i) Report of SCIC

The relevant advice from SCIC on the operation and performance of the CDS will be presented and the subitems below will be addressed.

(ii) CDS annual report

The operation of the CDS in 2004/05 will be reviewed. The Commission will consider the advice received from SCIC and decide whether any aspect of the CDS requires revision in order to improve its efficiency.

(iii) Review of the E-CDS trial

The Commission will review the results of the E-CDS trial and consider further steps required to implement a full-scale E-CDS.

8. Illegal, unregulated and unreported (IUU) fishing in the Convention Area

(i) Report of SCIC

The relevant advice from SCIC in relation to IUU fishing will be presented and the subitems below will be addressed.

(ii) Current level of IUU fishing

The Commission will consider the current levels of IUU fishing in the Convention Area as reported by the Secretariat and considered by WG-FSA, the Scientific Committee and SCIC. The estimation of IUU catches is based on the current agreed methodology (CCAMLR-XXII, paragraph 6.12(viii)). The Commission will also consider whether the current compliance-related conservation measures effectively meet CCAMLR's objectives on the elimination of IUU fishing in the Convention Area.

The Commission will also consider and review progress in developing an improved methodology for estimating the total removals of toothfish, including estimation of IUU catches (CCAMLR-XXII, paragraph 6.12).

(iii) Review of current measures aimed at eliminating IUU fishing

The Commission will consider the advice of SCIC on the implementation of Conservation Measures 10-06 'Scheme to promote compliance by Contracting Party vessels with CCAMLR conservation measures' and 10-07 'Scheme to promote compliance by non-Contracting Party vessels with CCAMLR conservation measures'. In particular, the Commission will consider SCIC's advice on the IUU Vessel Lists established in 2004 and the Proposed IUU Vessel Lists for 2005. The IUU Vessel Lists for 2005 will be adopted.

The Commission will consider the advice of SCIC and SCAF on the future operational requirements of Conservation Measure 10-04 'Automated satellite-linked Vessel Monitoring System (VMS)', in particular the advice on the proposed revision of the measure (COMM CIRC 04/95, 19 November 2004).

The Commission will also consider SCIC's advice on the revision of Conservation Measures 10-07 in order to make this measure consistent with the procedures of Conservation Measure 10-06 for establishment of the IUU vessel list for Contracting Party vessels (CCAMLR-XXIII, paragraph 10.15).

Progress on the preparation of an institutional plan of action on IUU fishing will be reviewed (CCAMLR-XXIII, paragraph 6.6).

9. Scheme of International Scientific Observation

A summary of scientific observations undertaken in the 2004/05 season will be presented.

The Commission will receive advice from the Scientific Committee on the implementation of the scheme and consider actions recommended by SCIC and the Scientific Committee to ensure that the scheme continues to meet its objectives and operates in the most efficient and effective way.

10. New and exploratory fisheries

Last year the Commission approved exploratory fisheries for toothfish in Subareas 48.6, 88.1 and 88.2 and Divisions 58.4.1, 58.4.2, 58.4.3a and 58.4.3b in the 2004/05 season (CCAMLR-XXIII, paragraphs 9.4 to 9.14). There were no notifications for new fisheries in 2004/05. The Commission will review the operation of these fisheries and the management measures in force.

The Commission will consider notifications from Members for new and exploratory fisheries in the 2005/06 season, received in accordance with Conservation Measures 21-01 'Notification that Members are considering initiating a new fishery' and 21-02 'Exploratory fisheries' respectively.

The Commission will consider the Scientific Committee's advice and recommendations relating to new and exploratory fisheries, including:

- the review of Conservation Measure 24-02 'Longline weighting for seabird conservation' (CCAMLR-XXIII, paragraph 10.24);

- developments in by-catch mitigation measures (CCCAMLR-XXIII, paragraph 10.42);
- the distribution of catch limits in each SSRU in Subarea 88.1 (CCAMLR-XXIII, paragraph 10.70);
- ways of developing exploratory fisheries at a rate which will ensure the sustainability of the *Dissostichus* spp. stocks and the collection of data for long-term assessment (CCAMLR-XXIII, paragraph 10.73; CCAMLR-XXII, paragraph 10.63);

11. Conservation measures

(i) Review of existing measures

The Commission will review existing conservation measures in the light of the Scientific Committee's advice and experience gained by Members in implementing measures in the 2004/05 season.

The Commission will consider SCIC's advice on work undertaken on the development of methods for assessing compliance with conservation measures and plans for future work.

Where appropriate, the Secretariat will report on proposals for the revision of existing measures which were prepared intersessionally in consultation with Members.

(ii) Consideration of new measures and other conservation requirements

Conservation measures not already addressed in the course of the Commission's deliberations under other agenda items or under subitem 11(i) will be discussed under this subitem. It will include, in particular, consolidation of environmental protection-related provisions of the fishery regulation measures within a single conservation measure (CCAMLR-XXIII, paragraphs 10.101 and 10.102).

The Commission will also consider advice from the Scientific Committee on the application of Marine Protected Areas (MPAs) in the context of Article IX(g) of the Convention. The advice will include results of the intersessional MPA workshop and proposals for future work.

**12. Fisheries management and conservation
under conditions of uncertainty**

The Commission will consider advice provided by the Scientific Committee.

13. Data access and security

The Commission will keep under review the access and security of CCAMLR data.

14. Cooperation with other elements of the Antarctic Treaty System

(i) Cooperation with Antarctic Treaty Consultative Parties

CCAMLR was represented at the Twenty-eighth Antarctic Treaty Consultative Party Meeting (ATCM-XXVIII) (June 2005, Stockholm, Sweden). The Executive Secretary will report on the meeting.

The Chair of the Scientific Committee participated in the Eighth Meeting of the Committee on Environmental Protection (CEP-VIII), and will provide a report on the meeting.

Future cooperation and participation in the meetings of the ATCM and CEP in 2006 will be discussed.

(ii) Cooperation with SCAR

The report of the Scientific Committee will contain results of its deliberations on cooperation with SCAR.

In addition, the CCAMLR Observer to SCAR and the SCAR Observer to CCAMLR will be invited to report on recent SCAR initiatives of interest to CCAMLR.

Future cooperation and participation in the meetings of the SCAR and its relevant subsidiary bodies in 2006 will be discussed.

(iii) Assessment of proposals for Antarctic Specially Protected Areas and Specially Managed Areas, which include marine areas

The Commission will consider the advice of the Scientific Committee on the assessment of draft management plans proposed under the Environmental Protocol to the Antarctic Treaty, for protected areas with marine area components, and submitted to CCAMLR for approval.

15. Cooperation with other international organisations

(i) Reports of observers from international organisations

The following international organisations have been invited to attend CCAMLR-XXIV as observers: ACAP, ASOC, CCSBT, CEP, CITES, COLTO, CPPS, FAO, FFA, IATTC, ICCAT, IOC, IUCN, IWC, SCAR, SCOR, SEAFO, SPC and UNEP.

Their reports will have been tabled. Representatives of these and other organisations present at the meeting will be invited to present any key items from their reports.

(ii) Reports from CCAMLR representatives at meetings of international organisations in 2004/05

Reports from CCAMLR representatives at the 2004/05 meetings of various international organisations (CCAMLR-XXIII, paragraph 14.26) will be received.

(iii) Cooperation with CITES

The Commission will review developments in cooperation between CCAMLR and CITES on matters of mutual interest, subject to CCAMLR-XXII, paragraphs 14.18 and 14.19.

(iv) Partnership in FIRMS

Noting responses to COMM CIRC 05/10, the Commission will further consider a possible partnership in the Fishery Resources Monitoring System (FIRMS). The Secretariat will report on recent developments.

(v) Participation in CCAMLR meetings

At its 2004 meeting, the Commission addressed concerns over the financial difficulties encountered by some developing States invited to participate in Commission meetings (CCAMLR-XXIII, paragraphs 3.9 and 3.10). COMM CIRC 05/19 provided details on the fund set up by the United Nations concerning financial support for attendance at CCAMLR meetings by non-Member States which are party to the 1995 Fish Stocks Agreement. Responses to this circular indicated that a cautious approach should be taken to this issue and that the Commission might wish to give the matter further consideration. SCAF's advice on the matter will also be considered.

**(vi) Nomination of representatives to meetings
of international organisations in 2005/06**

The Commission will nominate CCAMLR Observers to the 2005/06 meetings of international organisations with which CCAMLR shares a common interest. The Secretariat has compiled a timetable of future meetings of international organisations, to the extent that these are known.

16. Implementation of the objectives of the Convention

Since 1996 the Commission has agreed that specific reflection on the objectives of the Convention continues to be an important requisite of each annual meeting. The Commission will consider proposals submitted for discussion under this item.

(i) CCAMLR Symposium

Subject to discussion under Item 2, the Commission will consider how it may wish to proceed on dealing with issues raised by the CCAMLR Symposium organised by Australia and Chile in early April 2005 (CCAMLR-XXIII, paragraph 15.1).

17. Election of Vice-Chair of the Commission

In accordance with Rule 8 of the Commission's Rules of Procedure, a Commission Vice-Chair must be elected to serve from the conclusion of the CCAMLR-XXIV until the conclusion of the Commission's 2007 meeting.

18. Next meeting

(i) Invitation of observers

Since 1994 the Commission has addressed the invitation of observers to its next meeting under this agenda item (CCAMLR-XIII, paragraph 13.7). Acceding States, non-Contracting Parties and international organisations to be invited to CCAMLR-XXV will be identified.

(ii) Date and location

The Twenty-fifth Meeting of the Commission will be held at the CCAMLR Headquarters Building (181 Macquarie Street) in Hobart between 22 October and 3 November 2006.

19. Other business

(i) International Polar Year in 2007/08

The Commission will consider the Scientific Committee's report and advice on intersessional work in preparation for the 2008 synoptic survey of krill, pelagic fish and plankton biomass and biodiversity in the South Atlantic (Area 48) which will be conducted under the auspice of the International Polar Year in 2007/08 (CCAMLR-XXIII, paragraph 19.8).

(ii) Twenty-fifth Meeting of CCAMLR

The Twenty-fifth CCAMLR Meeting will be held in 2006. The Commission may wish to consider how it will celebrate this important milestone.

20. Report of the Twenty-fourth Meeting of the Commission

The report of the Twenty-fourth Meeting will be considered and adopted.

21. Close of the meeting

The meeting is scheduled to close at 1600 h on Friday, 4 November 2005.

**PRELIMINARY ANNOTATED AGENDA FOR THE 2005 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
ADMINISTRATION AND FINANCE (SCAF)**

1. Organisation of the meeting

The Committee will adopt its agenda and consider the optimum way to address it, given the time available and the requirements of SCIC. In an attempt to relieve the time pressure on SCIC, the Heads of Delegation meeting on Sunday 23 October 2005 may change SCAF's working schedule for this year.

2. Examination of audited Financial Statements for 2004

As required by the Commission, the Auditor performed a full audit on the 2004 Financial Statements (CCAMLR-XXIII, paragraphs 3.4 and 3.5). No breaches of the Financial Regulations were reported. The Financial Statements, together with the associated audit report, will be presented for acceptance by the Commission. In this regard, note should also be taken of COMM CIRCs 05/14, 05/24 and 05/27.

3. Audit requirement for the 2005 Financial Statements

Under the Financial Regulations, the Commission may authorise a full audit for the 2005 Financial Statements, or may decide that only a review audit will be required. As a full audit was carried out on both the 2003 and 2004 statements, the provisional budget for 2006 assumes that a review only audit will be required for the 2005 statements.

4. Secretariat Strategic Plan

The Secretariat Strategic Plan to support the work of the Commission and the Scientific Committee was presented to the Commission in 2002. The Commission determined that implementation of the plan would form the basis of the Executive Secretary's annual performance appraisal. The Executive Secretary will present any new developments in this regard.

5. Reports of Members' Activities

In response to a request from the Commission in 2003 (CCAMLR-XXII, paragraph 3.7), the Secretariat submitted a paper for consideration at the 2004 meeting outlining options for enhancing the value of Members' annual activities reports. The Executive Secretary was directed to liaise with the Scientific Committee to formulate a proposal to address the contents of the reports and the requirements as to which aspects of the reports would be made publicly available (CCAMLR-XXIII, paragraph 3.8). A report on any outcomes will be provided.

6. Education package

The Secretariat will report on the progress of this project.

7. Support for participation at meetings

At its 2004 meeting, the Commission addressed concerns over the financial difficulties encountered by some developing States invited to participate in Commission meetings (CCAMLR-XXIII, paragraphs 3.9 and 3.10). COMM CIRC 05/19 provided details on the fund set up by the United Nations concerning financial support for attendance at CCAMLR meetings by non-Member States which are also party to the 1995 Fish Stocks Agreement. Responses to this circular indicated that a cautious approach should be taken to this issue and that the Commission might wish to give the matter further consideration.

8. Review of 2005 budget

The expected results of the 2005 budget will be presented for review.

9. Cost recovery

In 2003 the Commission adopted a scheme for the recovery of costs associated with Members' notifications for new and exploratory fisheries. As directed by the Commission last year (CCAMLR-XXIII, paragraph 3.13), the Secretariat will present a financial comparison of the non-refundable portion of the fees received in relation to the relevant costs incurred. The Committee may then review future procedures.

10. Contingency Fund

As required by the agreed procedures (CCAMLR-XXI, Annex 4, paragraph 21), the Executive Secretary will report on expenditure from the Contingency Fund during the year, together with any other budgetary consequences.

11. Professional Staff salaries

No proposals have been submitted in respect of providing experts to review the Professional Staff salary structure. The Committee will consider how it may wish to proceed on this matter.

12. Budget for 2006

A draft budget for 2006 will be presented. This will be used to prepare a recommended budget for 2006, taking into account SCAF's discussions on financial and administrative issues, as well as advice from the Chairs of the Scientific Committee and SCIC.

(i) Relocation of CCAMLR Headquarters

Relocation of the Commission's annual meetings to its new Headquarters (181 Macquarie Street, Hobart) requires reallocation of expenditure previously reported as 'meeting expenditure' to 'administration costs'. Approval will be sought to formalise this change along with any other relevant variations. The Executive Secretary will also report on developments since CCAMLR-XXIII.

(ii) Operation of the C-VMS

The Secretariat will report on the operation of the C-VMS since its inception under Conservation Measure 10-04. The Committee will consider how future funding for the system's future operation should be managed, taking into account any advice which the Secretariat may provide.

(iii) Scientific Committee budget

The Chair of the Scientific Committee will be invited to present the Scientific Committee's budget for 2006 and its forecast budget for 2007 so that these may

be included in the Commission's overall budgets. She will also be invited to advise SCAF of any other Scientific Committee decisions which would affect the Commission's budget.

(iv) Advice from SCIC

The Chair of SCIC will be invited to present the financial implications of SCIC'S recommendations to the Commission for the Committee's consideration.

13. Multi-year funding of Scientific Committee tasks

At its 2004 meeting, the Commission endorsed the establishment and use of a Special Science Fund to enable deferral of funding to future years for certain Scientific Committee tasks. The operation of this fund will be reviewed, as will any requests for deferral of funds by the Scientific Committee.

14. Members' contributions

(i) Timing of Members' contributions

When revising Financial Regulation 5.6 in 1999, the Commission modified the date by which annual contributions are required to be paid. This revision permits Members who advise their inability to meet the deadline set out in Regulation 5.6 to have an extended deadline of up to 90 days. The Commission has agreed that the Committee will continue to review this regulation and Members' compliance therewith. The Committee will also consider the need to retain the extended deadline for some Members in 2006. The Secretariat will present a paper outlining the potential financial impacts of late contribution payments.

(ii) Implementation of the contribution formula

The Commission has agreed to retain the formula for calculating Members' contributions to the annual budget, which has applied from 2002 to 2004, for 2005 and until such time as any Member requests a review (CCAMLR-XXIII, paragraph 3.25).

15. Forecast budget for 2007

The Committee will present a forecast budget for 2007 to the Commission for information purposes only.

16. CDS Fund

Any requests for expenditure from the CDS Fund are required to be submitted through the CDS Fund Review Panel. The Committee will receive the advice of the panel on expenditure from the fund since the 2004 meeting and proposals received for future expenditure from the fund.

17. Any other business

The Committee will discuss any other business which the Commission may wish to refer to it for consideration.

(i) Antarctic Treaty Secretariat funds

Funds held since 2003 by the Secretariat on behalf of the Antarctic Treaty Secretariat have now been transferred to the latter following an instruction from the Treaty Depositary, the USA. The account has therefore been closed.

18. Election of Chair and Vice-Chair of SCAF for 2006 and 2007

In 2003 the Committee appointed Germany as the Chair of SCAF, with South Africa serving as Vice-Chair until the end of the 2005 meeting. Both the positions of Chair and Vice-Chair of SCAF will therefore be up for election.

19. Adoption of the report

The Committee will adopt its report to the Commission.

20. Close of the meeting.

**PRELIMINARY ANNOTATED AGENDA FOR THE 2005 MEETING
OF THE CCAMLR STANDING COMMITTEE ON
IMPLEMENTATION AND COMPLIANCE (SCIC)**

1. Opening of the meeting

(i) Adoption of agenda

The agenda for the meeting will be considered and adopted.

(ii) Organisation of the meeting

The organisation of the meeting will be decided taking into account the time available and the proposed structure for the Committee's deliberations.

(iii) Review of submitted papers, reports and other presentations

The Secretariat will present a summary list of documents submitted to SCIC which will be subdivided by agenda item. The Committee will consider the list of papers and any additional presentations proposed by Members. The Committee will then prioritise discussion of papers taking into account the time available, the meeting workload and the agenda.

2. IUU fishing in the Convention Area

(i) Current level of IUU fishing

The Committee will consider the report on current levels of IUU fishing in the Convention Area as prepared by the Secretariat and considered by WG-FSA. The estimation of IUU catches is based on the methodology currently accepted by the Commission, the Scientific Committee and WG-FSA (CCAMLR-XXII, paragraph 6.12(viii)). The Committee will review the estimates provided and consider whether the current enforcement measures effectively meet their objectives on the elimination of IUU fishing in the Convention Area.

The Committee will consider whether additional information on IUU activities would justify revision of IUU catches estimated for 2003/04 (CCAMLR-XXIII, Annex 5, paragraph 2.3).

(ii) Procedure for estimation of IUU catches

The Secretariat will report on intersessional work undertaken on developing a methodology for estimating total removals, including estimation of IUU catches. The Committee will discuss the organisation of future work on the subject (CCAMLR-XXII, paragraphs 6.12(vi) and (vii)), in particular, a request from the Scientific Committee on whether estimates of the most recent IUU fishing could be considered and confirmed by SCIC in time for the annual meetings of WG-FSA (SC-CAMLR-XXIII, paragraphs 7.10 and 7.23).

(iii) IUU Vessel Lists

The Committee will review reports submitted by Contracting and non-Contracting Parties on measures they have taken to avoid any undermining the effectiveness of CCAMLR conservation measures resulting from activities of their vessels included in the IUU Vessel Lists adopted in 2004.

The Committee will also review comments and information received on vessels included in the Provisional List of IUU vessels for 2005 in accordance with Conservation Measures 10-06 and 10-07.

The Committee will prepare recommendations to the Commission on vessels which should be removed from the IUU Vessel Lists adopted in 2004 and on vessels to be retained in the Provisional List of IUU Vessels prepared for 2005

3. Review of compliance and implementation-related measures and policies

(i) Compliance with conservation measures in force

The Secretariat will present a summary of inspections undertaken, the results of these inspections and comments received from Flag States. Flag States will be invited to present additional information, if any, with respect to inspections undertaken.

The Committee will consider any proposals received on the improvement of the System of Inspection.

The Secretariat will then present a summary of reports received on actions taken by Members with respect to compliance-related provisions of the Convention, including licensing of vessels, port inspections of Contracting and non-Contracting Party vessels and operation of the C-VMS.

Members will be invited to present any additional information on the implementation of compliance-related conservation measures.

(ii) Compliance evaluation procedure

The Secretariat will report on intersessional work directed at the development of a compliance evaluation procedure. In particular, the Committee will consider the types of monitoring data and methods of collection that are currently used in the assessment of compliance with conservation measures. Comments on the issue will also be available from the Chair of the Scientific Committee (CCAMLR-XXIII, paragraph 6.11; CCAMLR-XXIII, Annex 5, paragraph 3.30).

In addition, the Committee was requested to consider electronic (video) monitoring as a potential additional tool for monitoring compliance with conservation measures (SC-CAMLR-XXIII, paragraph 2.15).

The Committee will also consider the organisation of future work required to develop a procedure for determining compliance with conservation measures in force.

(iii) Proposals for new and revised measures

The Committee will consider any proposals for the revision of current compliance-related conservation measures or the establishment of any additional measures. If an additional measure is required, the Committee will prepare a draft of the measure and submit it for further consideration by the Commission. In particular, the Committee will consider revision of

Conservation Measures 10-04 (COMM CIRC 04/95 of 19 November 2004) and 10-07 in order to make the latter consistent with the procedures of Conservation Measure 10-06 for establishment of the IUU vessel list for Contracting Party vessels (CCAMLR-XXIII, paragraph 10.15).

The Committee will also consider any intersessional work undertaken by Members on the preparation of the CCAMLR plan in support of the FAO IPOA-IUU (CCAMLR-XXIII, paragraph 6.6).

4. Catch Documentation Scheme (CDS)

The Committee will consider the results of the CDS operation in 2004/05. The Committee will also consider whether any aspect of the CDS requires revision in order to improve its efficiency.

The Committee will consider a report prepared by the Secretariat on the E-CDS trial. Based on the results of the E-CDS trial, the Committee will consider the operational, administrative and financial requirements of a full-scale E-CDS.

5. Scheme of International Scientific Observation

The Committee will consider advice from the Scientific Committee on the operational requirements of the scheme, in particular, for the 2005/06 season. This will include advice on the scientific objectives and priorities for international scientific observation on board krill fishing vessels (CCAMLR-XXIII, paragraph 4.8)

Also taking account of any Scientific Committee advice, the Committee will consider whether revision is required of any of the operational aspects of the scheme.

6. Election of the Vice-Chair of the Committee

A Vice-Chair will be elected to serve for two years from the end of this meeting to the end of the meeting in 2007.

7. Other business

The Committee will consider any additional requests received from the Commission during the meeting.

8. Advice to the Commission

The Secretariat will present a summary of advice to the Commission prepared during this meeting for appending to the SCIC report.

9. Advice to SCAF

Any aspect of the Committee's advice with financial implications will be forwarded directly to SCAF. It will include, in particular, requirements for the full-scale implementation of the E-CDS and operation of the C-VMS.

10. Adoption of the Report

The report of the meeting will be adopted.

11. Close of the Meeting

The 2005 meeting of SCIC will be closed.

**PRELIMINARY AGENDA FOR THE TWENTY-FOURTH MEETING
OF THE SCIENTIFIC COMMITTEE FOR THE CONSERVATION
OF ANTARCTIC MARINE LIVING RESOURCES**

1. Opening of the meeting
 - (i) Adoption of the agenda
 - (ii) Report of the Chair
 - (iii) Preparation of advice to SCAF and SCIC
2. CCAMLR Scheme of International Scientific Observation
 - (i) Scientific observations conducted in the 2004/05 fishing season
 - (ii) Advice to the Commission
3. Ecosystem monitoring and management
 - (i) Advice from WG-EMM
 - (ii) Management of protected areas
 - (iii) Advice to the Commission
4. Harvested species
 - (i) Krill resources
 - (a) Status and trends
 - (b) Advice from WG-EMM
 - (c) Advice to the Commission
 - (ii) Fish resources
 - (a) Status and trends
 - (b) Target species
 - (c) Advice from WG-FSA
 - (d) Advice to the Commission
 - (iii) New and exploratory fisheries
 - (a) New and exploratory fisheries in the 2004/05 season
 - (b) Notifications for new and exploratory fisheries in the 2005/06 season
 - (c) Revision of boundaries
 - (d) Advice to the Commission
 - (iv) Crab resources
 - (a) Status and trends
 - (b) Advice from WG-FSA
 - (c) Advice to the Commission
 - (v) Squid resources
 - (a) Status and trends
 - (b) Advice from WG-FSA
 - (c) Advice to the Commission

- (vi) Fish and invertebrate by-catch
 - (a) Status and trends
 - (b) Advice from WG-FSA
 - (c) Advice to the Commission
- 5. Incidental mortality
 - (i) Incidental mortality of seabirds and marine mammals arising from fisheries
 - (ii) Advice to the Commission
- 6. Additional monitoring and management issues
 - (i) Marine debris
 - (i) Marine mammal and bird populations
 - (iii) Advice to the Commission
- 7. Management under conditions of uncertainty about stock size and sustainable yield
- 8. Scientific research exemption
- 9. Cooperation with other organisations
 - (i) Cooperation with the Antarctic Treaty System
 - (ii) Reports of observers from other international organisations
 - (iii) Reports of representatives at meetings of other international organisations
 - (iv) Future cooperation
- 10. Budget for 2006 and forecast budget for 2007
- 11. Advice to SCIC and SCAF
- 12. Secretariat supported activities
 - (i) Data management
 - (ii) Publications
- 13. Scientific Committee activities
 - (i) Intersessional activities during 2005/06
 - (ii) Invitation of observers to the next meeting
 - (iii) Invitation of experts to the meetings of working groups
 - (iv) Next meeting
- 14. Election of Vice-Chair of the Scientific Committee
- 15. Other business
- 16. Adoption of the Report of the Twenty-fourth Meeting of the Scientific Committee
- 17. Close of the meeting.

**PRELIMINARY ANNOTATED AGENDA FOR THE
TWENTY-FOURTH MEETING OF THE SCIENTIFIC COMMITTEE FOR
THE CONSERVATION OF ANTARCTIC MARINE LIVING RESOURCES¹**

1. Opening of the meeting

The Chair (Dr E. Fanta, Brazil) will open the meeting and welcome delegations of CCAMLR Members and observers. International organisations invited to the meeting are listed in Agenda Item 9(ii). The organisation of the meeting and in-house arrangements will be discussed.

(i) Adoption of the agenda

The Preliminary Agenda for the Twenty-fourth Meeting of the Scientific Committee has been prepared and distributed in accordance with Rule 5 of the Scientific Committee's Rules of Procedure. A Provisional Agenda will be prepared, taking account of Members' additions and comments, and distributed on 9 September 2005 in accordance with Rule 7 of the Rules of Procedure.

(ii) Report of the Chair

The Chair will report on intersessional activities undertaken since the Twenty-third Meeting.

(iii) Preparation of advice to SCAF and SCIC

In accordance with established practice the Chair is required to give preliminary advice to SCAF and SCIC on matters of relevance to these standing committees which will meet concurrently with the meeting of the Scientific Committee.

The Scientific Committee will conclude its advice to SCAF and SCIC under Agenda Item 11.

¹ Abbreviations of subsidiary bodies of the Scientific Committee and the Commission used throughout this Agenda are WG-EMM (Working Group on Ecosystem Monitoring and Management), WG-FSA (Working Group on Fish Stock Assessment), ad hoc WG-IMAF (ad hoc Working Group on Incidental Mortality Arising from Fishing), SCAF (Standing Committee on Administration and Finance) and SCIC (Standing Committee on Implementation and Compliance).

2. CCAMLR Scheme of International Scientific Observation

(i) Scientific observations conducted in the 2004/05 fishing season

The results of scientific observations carried out in accordance with the scheme in the 2004/05 season have been discussed by WG-EMM and WG-FSA and reported to the Scientific Committee. A summary of all observation programs undertaken and data received will be provided by the Secretariat.

The operation of the Scheme of International Scientific Observation during the 2004/05 season will be considered.

In particular, the Scientific Committee will consider the revision of research priorities for different fisheries, target and by-catch species and the type of data to be collected to allow research priorities to be met (SC-CAMLR-XXIII, paragraph 2.11). It will prepare advice to the Commission on the scientific objectives and priorities for the deployment of CCAMLR international scientific observers on krill fishing vessels (CCAMLR-XXIII, paragraph 4.8)

The results of intersessional work on the major revision of the *Scientific Observer Manual* will be reviewed. In particular, the Scientific Committee will review and endorse the terms of reference for the review, costs and timetable (SC-CAMLR-XXIII, paragraphs 2.8 to 2.13)

The reports of WG-EMM and WG-FSA will contain recommendations to the Scientific Committee on all the abovementioned matters.

(ii) Advice to the Commission

The Scientific Committee will prepare advice to the Commission on matters of relevance to the implementation of the scheme and its objectives.

Consideration will also be given to the general operational requirements of the scheme for the forthcoming season so as to assist the Chair in preparing advice to SCIC.

3. Ecosystem monitoring and management

Advice from WG-EMM on all aspects of ecosystem monitoring and management and on the assessment of its status will be included in this agenda item.

(i) Advice from WG-EMM

The Convener of WG-EMM (Dr R. Hewitt, USA) will present the relevant sections of the WG-EMM report, including information on ecosystem assessment, krill-centred interactions, krill management procedures, plausible ecosystem models for testing approaches to krill management, predator surveys, fish and squid-centred interactions, consideration of precautionary approaches and ecosystem approaches applied in other parts of the world. This will include a presentation of activities planned for the CCAMLR-2008 synoptic survey of krill, pelagic fish and plankton which will be conducted during the International Polar Year 2007/08.

(ii) Management of protected areas

The Scientific Committee will consider WG-EMM's advice on marine protected areas which are commensurate with Articles II and IX of the Convention (CCAMLR-XXIII, paragraph 4.13) and draft management plans for marine protected areas proposed under the Environmental Protocol to the Antarctic Treaty, as well as its advice on the protection of CEMP sites under Conservation Measure 91-02.

In particular, the Scientific Committee will consider a report on the intersessional work of the Steering Committee for the proposed workshop on marine protected areas (SC-CAMLR-XXIII, paragraphs 3.52 and 3.53).

(iii) Advice to the Commission

The Scientific Committee will advise on recent developments in relation to ecosystem monitoring and management. The Scientific Committee will advise on the appointment of a new Convener of WG-EMM.

4. Harvested species

(i) Krill resources

(a) Status and trends

Members will be invited to inform the Scientific Committee of recent developments and trends in krill fisheries in the Convention Area. Fishery data reported for the current season will be summarised by the Secretariat.

(b) Advice from WG-EMM

The Convener of WG-EMM (Dr Hewitt) will present the relevant sections of the WG-EMM report.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

(ii) Fish resources

(a) Status and trends

Members will be invited to inform the Scientific Committee of recent developments and trends in finfish fisheries in the Convention Area. Fishery data reported for the current season will be summarised by the Secretariat. The report of WG-FSA will contain further information.

(b) Target species

The Convener of WG-FSA (Dr S. Hanchet, New Zealand) will present the sections of the WG-FSA report dealing with the assessment of fish resources and recommendations on their management. Notifications for new and exploratory fisheries in the 2005/06 season will be discussed under Agenda Item 4(iiiib).

(c) Advice from WG-FSA

The Scientific Committee will consider the recommendations of WG-FSA dealing with the assessment of fish resources and recommendations on their management.

(d) Advice to the Commission

The Scientific Committee will provide management advice.

(iii) New and exploratory fisheries

(a) New and exploratory fisheries in the 2004/05 season

The Secretariat will summarise fishing activities in new and exploratory fisheries in the 2004/05 season. Information on these fisheries and the deliberations of WG-FSA on these matters will be reviewed.

(b) Notifications for new and exploratory fisheries in the 2005/06 season

Notifications for new and exploratory fisheries in the 2005/06 season will be reviewed and the advice of WG-FSA considered.

(c) Revision of boundaries

The Scientific Committee will review and provide advice on possible revision of various boundaries, if any are proposed.

(d) Advice to the Commission

The Scientific Committee will provide advice concerning new and exploratory fisheries.

In particular, the Commission has requested advice on the following additional issues:

- maximum length of longlines for use in the review of Conservation Measure 24-02 (CCAMLR-XXIII, paragraph 10.24);
- improvement to by-catch mitigation measures, particularly for new and exploratory fisheries (CCAMLR-XXIII, paragraph 10.42);
- distribution of catch limits by SSMUs in Subarea 88.1 (CCAMLR-XXIII, paragraph 10.70);
- development of exploratory fisheries at a rate which would ensure sustainability of *Dissostichus* spp. stocks and the collection of data for long-term assessments (CCAMLR-XXIII, paragraph 10.73).

(iv) Crab resources

(a) Status and trends

Members will be invited to inform the Scientific Committee of recent developments and trends in the crab fisheries in the Convention Area. Fishery data reported for the current season, if any, will be summarised by the Secretariat.

(b) Advice from WG-FSA

The Convener of WG-FSA (Dr Hanchet) will present the results of WG-FSA's deliberations on crab resources.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

(v) Squid resources

(a) Status and trends

Members will be invited to inform the Scientific Committee of recent developments and trends in squid fisheries in the Convention Area. Fishery data reported for the current season, if any, will be summarised by the Secretariat. Notifications for the exploratory fishery in Subarea 48.3 in the 2005/06 season will be reviewed and the advice of WG-FSA considered.

(b) Advice from WG-FSA

The Convener of WG-FSA (Dr Hanchet) will present the results of WG-FSA's deliberations on squid resources.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

(vi) Fish and invertebrate by-catch

(a) Status and trends

Members will be invited to inform the Scientific Committee of recent developments and trends in by-catch from fisheries in the Convention Area. By-catch data reported for the current season will be summarised by the Secretariat.

(b) Advice from WG-FSA

The Scientific Committee will consider the recommendations of WG-FSA on developments in fishing methods, education and other subjects relevant to by-catch in CCAMLR fisheries.

(c) Advice to the Commission

The Scientific Committee will provide management advice.

5. Incidental mortality

(i) Incidental mortality of seabirds and marine mammals arising from fisheries

The Co-Conveners of ad hoc WG-IMAF (Dr K. Rivera, USA and Mr N. Smith, New Zealand) will report on the intersessional activities of ad hoc WG-IMAF and the group's meeting conducted as part of WG-FSA.

The Scientific Committee will consider the recommendations of ad hoc WG-IMAF and WG-EMM on research priorities, developments in fishing methods, education and other subjects of importance to the elimination of incidental mortality of seabirds and marine mammals arising from fisheries.

(ii) Advice to the Commission

The Scientific Committee will provide management advice.

6. Additional monitoring and management issues

(i) Marine debris

Members are required to report results of marine debris surveys and observations on the incidence and impact of marine debris on Antarctic marine living resources according to standard reporting requirements adopted at CCAMLR-XX (paragraphs 6.1 to 6.5). The Scientific Committee will consider the information contained in reports received, particularly on technical aspects of monitoring and analysis of marine debris data (SC-CAMLR-XXIII, paragraphs 6.4 to 6.6).

An annual report on the status and trends in marine debris-related observations will be submitted by the Secretariat.

(ii) Marine mammal and bird populations

At its Sixth Meeting, the Scientific Committee decided to review the status of and trends in marine mammal and bird populations every three to five years (SC-CAMLR-VI, paragraph 8.7). The next review will be completed in 2006.

The Scientific Committee will consider the advice of WG-EMM and WG-FSA on the refinement of CCAMLR's request to SCAR for information on the status and trends of marine mammal and bird populations (SC-CAMLR-XXIII, paragraph 6.18).

(iii) Advice to the Commission

The Scientific Committee will provide management advice concerning marine debris and its impact on Antarctic marine living resources, and the review of marine mammal and bird populations.

7. Management under conditions of uncertainty about stock size and sustainable yield

Following earlier requests from the Commission, discussions on this topic are included as a permanent item on the Scientific Committee's agenda (CCAMLR-XIII, paragraph 10.4).

The Scientific Committee will consider the recommendations of WG-FSA and WG-EMM regarding Fishery Plans and the regulatory framework.

The Scientific Committee will take note of any intersessional work undertaken by SCIC and WG-FSA on the revision of IUU estimation methods. It will then review estimates of IUU catches and recent trends in IUU fishing activities as prepared by the Secretariat and considered by WG-FSA.

8. Scientific research exemption

The Scientific Committee will consider available information regarding the review of Conservation Measure 24-01, Annex 24-01/B.

The Scientific Committee will provide management advice, as appropriate.

9. Cooperation with other organisations

(i) Cooperation with the Antarctic Treaty System

The Chair will report on the Eighth Meeting of the Committee on Environmental Protection to the Antarctic Treaty (CEP).

The Scientific Committee will discuss cooperation with SCAR based on reports received from the SCAR Observer and the CCAMLR Liaison Officer to SCAR.

(ii) Reports of observers from other international organisations

Reports will be received from representatives of international organisations present as observers at the Scientific Committee meeting. Those invited include: ACAP, ASOC, CCSBT, CEP, CPPS, FAO, FFA, IATTC, ICCAT, IOC, IUCN, IWC, SCAR, SCOR, SPC and UNEP.

(iii) Reports of representatives at meetings of other international organisations

Reports will be received from representatives nominated by the Scientific Committee to attend meetings of other international organisations during 2004/05 (SC-CAMLR-XXIII, paragraph 9.40).

(iv) Future cooperation

The Scientific Committee will discuss the further development of its cooperation with other international organisations and consider any proposals for cooperation received by the Scientific Committee under subitems (i) and (ii) above.

Observers will be nominated to participate in meetings of other international organisations in 2005/06. A calendar of known international meetings of interest to the Scientific Committee has been compiled by the Secretariat.

The Scientific Committee will consider the invitation of observers from international organisations to the next meeting of the Scientific Committee and to its working groups during the 2005/06 intersessional period.

10. Budget for 2006 and forecast budget for 2007

The financial implications of decisions taken under Agenda Items 2 to 13 will be used to prepare a detailed Scientific Committee budget for 2006. This budget will be based on the costs of ongoing projects and new proposals considered during the Scientific Committee's meeting. A forecast budget for 2007 will also be discussed.

In developing its budget, the Scientific Committee will need to take account of the needs for invited experts, other contracted work and multi-year funding.

The Scientific Committee will need to identify requirements for invited experts at working group meetings, including their terms of reference, costing and expected outputs and reporting. The Scientific Committee will also need to establish the terms of reference for the proposed review of the *Scientific Observers Manual* and determine the costs involved.

Last year the Commission endorsed the establishment and use of a Special Science Fund to enable the deferral to future years of funding for specific tasks of the Scientific Committee (CCAMLR-XXIII, paragraph 3.22 and Annex 4, paragraph 26). The Commission agreed that A\$4 500, budgeted in 2004 for expenditure on reviewing the Generalised Yield Model (GYM), should be carried forward in the Special Science Fund for expenditure in future years (CCAMLR-XXIII, paragraph 3.23). The Commission also noted that the proposed review of the *Scientific Observers Manual* would have financial implications, some of which would require the introduction of a new multi-year arrangement (CCAMLR-XXIII, paragraph 4.6). The Scientific Committee will consider multi-year funding and advise to the Commission.

11. Advice to SCIC and SCAF

The Scientific Committee will summarise for the Commission its recommendations to SCIC and SCAF on matters relating to their work. In particular, the Scientific Committee will comment on the types of monitoring data and methods of collection that are currently used in the assessment of compliance with conservation measures. A list of data types and monitoring methods will be submitted by the Secretariat (CCAMLR-XXIII, paragraph 6.11; CCAMLR-XXIII, Annex 5, paragraph 3.30).

12. Secretariat supported activities

(i) Data management

The Scientific Committee will review the data management requirements of the Secretariat. The Data Manager will report on the measures taken to maintain the integrity of the CCAMLR database (SC-CAMLR-XVI, paragraph 10.14).

(ii) Publications

The 12th volume of *CCAMLR Science* will be published just prior to CCAMLR-XXIV. The Chair of the Editorial Board will advise of any changes, if required, to the editorial policy of *CCAMLR Science*. The Scientific Committee will advise the Commission on future CCAMLR publication requirements.

Other CCAMLR documents published in 2005 include:

- *Report of the Twenty-third Meeting of the Scientific Committee*
- *CCAMLR Scientific Abstracts 2004*, Vol. 17 (hardcopy and electronic version)
- *Statistical Bulletin*, Vol. 17 (hardcopy and electronic version)
- Revisions to the *Scientific Observers Manual*.

The Scientific Committee will advise the Commission on future CCAMLR publication requirements.

13. Scientific Committee activities

(i) Intersessional activities during 2005/06

The intersessional activities of the Scientific Committee in 2005/06 will be discussed so as to ensure that the dates and venues for meetings of working groups are agreed, that the requirements for the timing of data submission to the Secretariat are understood, and that actions to be undertaken by the Chair, Conveners of working groups, Members and the Secretariat, and the timing of such actions, are clearly identified.

On the basis of advice from working group Conveners and in accordance with Rule 2 of the Rules of the Scientific Committee, the Scientific Committee will decide whether invitations should be extended to scientists and ‘experts’ to attend intersessional meetings of its working groups.

(ii) Invitation of observers to the next meeting

The Scientific Committee will consider the invitation of observers to its next annual meeting and the intersessional meetings of its working groups

(iii) Invitation of experts to the meetings of working groups

The Scientific Committee will consider advice from WG-EMM and WG-FSA, if required, for the participation of invited experts at forthcoming working group meetings.

(iv) Next meeting

The next meetings of the Scientific Committee and the Commission to be held at CCAMLR Headquarters in Hobart from 23 October to 3 November 2006.

14. Election of Vice-Chair of the Scientific Committee

In accordance with Rule 8 of the Rules of Procedure of the Scientific Committee, an election will be held for one of the two Vice-Chairs of the Scientific Committee for a term of two regular meetings (2006 and 2007).

15. Other business

Other items of business, as agreed by the Scientific Committee, will be considered, including the Commission’s request that the Scientific Committee formulate a proposal as to the contents of Members’ Activities Reports and the requirements as to which aspects of the reports would be made publicly available (CCAMLR-XXIII, paragraph 3.8).

**16. Adoption of the Report of the Twenty-fourth Meeting
of the Scientific Committee**

The Scientific Committee will adopt the Report of the Twenty-fourth Meeting.

17. Close of the meeting.



June 2005

SUBMISSION OF PAPERS TO MEETINGS OF THE COMMISSION

SUBMISSION OF PAPERS TO MEETINGS OF THE COMMISSION*

These rules aim to ensure that papers are submitted in sufficient time and in an appropriate form for delegates to be able to read them and absorb their contents before matters contained therein are addressed. This will also enable the substance of each paper to be given due and equal consideration.

All papers considered by the Commission to support the taking of decisions are denominated 'working papers'. Papers provided for background information only are 'background papers'.

2. Working papers require translation into the four official languages. The deadline for submission to the Secretariat is 45 days prior to the beginning of the meeting (Table 1), to allow for processing, including translation.

3. It is usual that the substance of any paper will be included in the main text. Therefore, to avoid undue cost and delay of translation, only the main body of text will be translated and not any appendices or attachments.

4. Background papers, including reports from observers to the meeting, should be submitted to the Secretariat no later than 30 days prior to the beginning of the meeting (Table 1). These are made available to delegates in the language of submission.

5. Papers should be submitted by email to webmaster@ccamlr.org in Microsoft Word format.

6. Papers received by the Secretariat by the stated deadlines will be processed and made available to Members on the CCAMLR website in advance of the meeting.

7. Papers received after the stated deadlines but before 15 days prior to the beginning of the meeting will be processed and distributed to participants at registration in the language of submission, as well as being placed on the website. Translation of working papers will be possible only to the extent that the length of the paper and the date of submission permit.

* Members are reminded to also submit 'Reports on Members' Activities in the Convention Area' no later than 30 days prior to the beginning of the meeting, in accordance with the details provided in Appendix A.

8. Papers received later than 15 days after the stated deadlines but before the start of the meeting will be processed and distributed to participants, if possible, at registration, otherwise during the meeting, subject to the requirements of the meeting.

9. Papers submitted after the beginning of the meeting will not be accepted unless the Chair of the meeting considers that they are of sufficient importance and that delegates will have enough time to give them adequate consideration before the relevant agenda item is discussed. In the case of working papers, translation will depend on the prioritisation of all translation work during the meeting, as determined by the Executive Secretary.

10. Background documents prepared by Member delegates during the meeting in response to identified requirements must be submitted by, or on behalf of, the Head of Delegation and will be processed and distributed as quickly as possible.

11. Each working paper and background paper should include a title page and an abstract. The title page should contain:

- (i) reference to the meeting to which the paper is submitted (e.g. in 2004, CCAMLRL-XXIII);
- (ii) the specific agenda item number(s) to which the paper refers;
- (iii) the title of the paper;
- (iv) the name of the Member/organisation, and of the author(s) if applicable, submitting the paper to the meeting;
- (v) the following disclaimer:

‘This paper is presented for consideration by CCAMLRL and may contain unpublished data, analyses, and/or conclusions subject to change. Data in this paper shall not be cited or used for purposes other than the work of the CCAMLRL Commission, Scientific Committee or their subsidiary bodies without the permission of the originators and/or owners of the data.’

12. The main body of text should not exceed five A4 pages with a maximum of 10 pages of additional information.

Table 1: Requirements for submission of papers to meetings of the Commission.

Category of Papers	Deadline for Submission to the Secretariat	Contents	Volume Limits	Reference to Agenda Item to which Paper Refers	Abstract
Reports of Members' Activities	30 days prior to annual CCAMLR meeting	Provides a brief overview of each Member's activities in relation to the Convention (for details see Appendix A).	5 pages	Not required	Not required
Working Papers	45 days prior to annual CCAMLR meeting	Relates to specific agenda items and contains proposals, conclusions and recommendations intended to lead directly to decisions.	5 pages	Required	Required
Background Papers	30 days prior to annual CCAMLR meeting	Provides detailed discussion, factual information or research results relevant to specific agenda items.	~15 pages	Required	Required

REPORTS OF MEMBERS' ACTIVITIES IN THE CONVENTION AREA

These reports are requested from Members in order to:

- (i) keep the Commission and the Scientific Committee informed in a concise format on the scope and variety of activities undertaken annually by each Member in support of the Convention objectives and, in particular, on the implementation of decisions taken by the Commission and the Scientific Committee;*
- (ii) widely publicise the abovementioned activities of CCAMLR by placing these reports on a public access page of the CCAMLR website.*

Reports of Members' Activities should cover the intersessional period since the previous meeting of the Commission and comprise summary information* on the following items:

1. Fishery-related activities:

- (a) fisheries undertaken, in what areas and periods, as well as the total catch by species, and information of planned fishing activities for the year ahead;
- (b) participation in the Scheme of International Scientific Observation (the number of observers deployed, fisheries and areas covered).

2. Compliance and enforcement:

- (a) advice on existing legal or administrative procedures used to annually give effect to the implementation of the CCAMLR conservation measures;
- (b) participation in the CCAMLR System of Inspection including the number of inspectors designated and vessels inspected;

* Data collected as a result of these activities should not be included with the Members' Activities Reports but submitted separately to the Secretariat using the format required.

- (c) significant diplomatic demarches made to further cooperation with non-Contracting Parties.

3. Research activities in relation to marine living resources and the CCAMLR Ecosystem Monitoring Program:

- (a) research surveys and study programs undertaken by major topics, species and study areas;
- (b) cooperation in research surveys and programs with other CCAMLR Members;
- (c) participation in the CCAMLR Scheme of International Scientific Observation, including the number of observers designated and deployed.

4. Research activities on the assessment and avoidance of incidental mortality of Antarctic marine living resources:

- (a) research on the assessment of levels of marine debris pollution in the Convention Area and its biological impact on Antarctic marine living resources;
- (b) research on the reduction and avoidance of incidental mortality of seabirds and marine mammals in fishing operations;
- (c) list of surveys of beached marine debris which have been carried out.

5. Other activities, if not included above, in pursuance of the decisions and recommendations of the Commission and the Scientific Committee.



June 2005

SUBMISSION OF PAPERS TO MEETINGS OF THE SCIENTIFIC COMMITTEE AND ITS WORKING GROUPS

Part I: Scientific Committee

Part II: WG-EMM

Part III: WG-FSA (including ad hoc WG-IMAF)

Appendix A: Document Submission Form

Appendix B: Synopsis Proforma

PART I

SUBMISSION OF PAPERS TO MEETINGS OF THE SCIENTIFIC COMMITTEE

Contracting Parties are invited to submit for consideration at meetings of the Scientific Committee, working papers¹ and background papers related to specific items of the Scientific Committee's agenda.

2. Working papers should be submitted to the Secretariat 45 days prior to the beginning of the meeting and background papers 30 days prior (Table 1).

3. Papers (including reports) received by the Secretariat before the stated deadlines will be processed and made available to Members on the CCAMLR website in advance of the meeting.

4. Papers should be submitted by email to webmaster@ccamlr.org in Microsoft Word format.

5. Papers (including reports) received after the stated deadlines but before the start of the meeting will be processed and distributed to participants when possible at registration, otherwise during the meeting subject to the requirements of the meeting. These papers will be placed on the CCAMLR website as soon as practically possible.

6. Papers submitted after the start of the meeting will not be accepted for consideration unless specifically agreed by the Scientific Committee due to exceptional circumstances notified to the Chair prior to the meeting.

7. Each working paper and background paper should include a title/cover page and an abstract. The title/cover page of each paper should contain:

- (i) reference to the meeting to which the paper is submitted (e.g. SC-CAMLR-XXIII);

¹ Subject to Rule 23 of the Rules of Procedure of the Scientific Committee, papers submitted by Observers (including Contracting Parties that are not Members of the Commission) are classed as information documents and should be relevant to matters under consideration by the Scientific Committee.

- (ii) the specific agenda item number(s) to which the paper refers;
- (iii) the title of the paper;
- (iv) the name of the Member/delegation/organisation, and the name of the author(s) if applicable, submitting the paper to the meeting;
- (v) the CCAMLR-approved disclaimer:

‘This paper is presented for consideration by CCAMLR and may contain unpublished data, analyses, and/or conclusions subject to change. Data in this paper shall not be cited or used for purposes other than the work of the CCAMLR Commission, Scientific Committee or their subsidiary bodies without the permission of the originators and/or owners of the data.’

8. Papers should be kept brief to:

- (i) ensure that the substance of papers is given due and equal consideration;
- (ii) facilitate translation of working papers;
- (iii) keep to a minimum the overall amount of reading required of delegates.

If possible, the overall volume of each paper should not exceed 15 standard A4 pages.

9. If a paper is intended for consideration for publication in *CCAMLR Science*, it should be accompanied by the form provided in Appendix A. It is the responsibility of the author(s) to ensure that the paper is ready for immediate review (in terms of quality of English expression and figures etc.) following acceptance by the Editorial Board.

10. If at a later date a paper is accepted for publication elsewhere, the author(s) should notify CCAMLR of these publication details by 1 March of the year following its submission to CCAMLR, so that the updated reference to the paper can be included in the *CCAMLR Scientific Abstracts* series.

Table 1: Requirements for submission of papers to meetings of the Scientific Committee.

Category of Papers	Deadline for Submission to the Secretariat	Contents	Page Limit	Reference to Agenda Item to which Paper Refers	Abstract
Working Papers	45 days prior to annual CCAMLR meeting	Relates to specific agenda items and contains proposals, conclusions and recommendations intended to lead directly to decisions.	5 pages	Required	Required
Background Papers	30 days prior to annual CCAMLR meeting	Provides detailed discussion, factual information or research results relevant to specific agenda items.	~15 pages	Required	Required

PART II

SUBMISSION OF PAPERS TO MEETINGS OF THE WORKING GROUP ON ECOSYSTEM MONITORING AND MANAGEMENT (WG-EMM)

Papers must be submitted by email to the Secretariat (webmaster@ccamlr.org) by no later than midnight on the Friday closest to two weeks prior to the meeting, based on Eastern Australia standard time ('Hobart' time).

2. Papers should be brief, generally not exceeding 15 pages (A4) and should target specific agenda items. Each paper must include a synopsis consisting of an abstract of the paper and a summary of the findings, as these relate to the nominated agenda items (see Appendix B).
3. Only papers accompanied by a completed one-page synopsis and submitted electronically by the deadline will be considered.
4. If a paper is intended for consideration for publication in *CCAMLR Science*, it should be accompanied by the document submission form provided in Appendix A. If a paper is received without this form, it will be assumed that the authors do not wish it to be considered for publication in *CCAMLR Science*.
5. When submitting published papers to working group meetings Members should provide the reference in advance of the meeting, so that participants may source the published papers and bring these to the meeting (SC-CAMLR-XXIII, paragraph 12.18).
6. The responsibility for any copyright issue related to the submission of published papers to working group meetings rests with the authors (SC-CAMLR-XXIII, paragraph 12.19).

PART III

SUBMISSION OF PAPERS TO MEETINGS OF THE WORKING GROUP ON FISH STOCK ASSESSMENT (WG-FSA), INCLUDING THE AD HOC WORKING GROUP ON INCIDENTAL MORTALITY ARISING FROM FISHING (WG-IMAF)

Papers must be submitted by email to the Secretariat (webmaster@ccamlr.org) no later than 0900 h on the Monday exactly two weeks prior to the commencement of the meeting, based on Eastern Australia standard time ('Hobart' time).

2. Papers should be brief, generally not exceeding 15 pages (A4) and should target specific agenda items. Each paper should include a synopsis consisting of an abstract of the paper and a summary of the findings, as these relate to the nominated agenda items (see Appendix B).
3. Papers containing results of stock assessment surveys or stock assessment analyses should include, as far as possible, all the types of information identified by WG-FSA (see SC-CAMLR-IX, Annex 5, Appendix F).
4. With the exception of Secretariat papers dealing with data², the deadline will apply to all documents submitted to WG-FSA, including SC-CAMLR and CCAMLR working papers and background papers (SC-CAMLR-XXIII, paragraph 12.15).
5. Secretariat papers dealing with data may be submitted between the deadline and 0900 h on the first day of the meeting.
6. Papers submitted after the deadline and before the start of the meeting may be accepted, subject to prior notification, at the discretion of the Conveners of WG-FSA and ad hoc WG-IMAF and the Chair of the Scientific Committee.
7. Factual corrections to papers will be accepted at any time. However, if such corrections are made after the deadline, then the author(s) must clearly indicate the changes in the revised paper(s). Papers with any other type of revision will be considered as new and will be subject to the deadline.

² This is considered to relate to data received close to the start of the meeting and to Secretariat tasks specifically identified by the Working Group Convener and/or the Working Group.

8. If a paper is intended for consideration for publication in *CCAMLR Science*, it should be accompanied by the document submission form provided in Appendix A. If a paper is received without this form, it will be assumed that the authors do not wish it to be considered for publication in *CCAMLR Science*.

9. When submitting published papers to working group meetings Members should provide the reference in advance of the meeting, so that participants may source the published papers and bring these to the meeting (SC-CAMLR-XXIII, paragraph 12.18).

10. The responsibility for any copyright issue related to the submission of published papers to working group meetings rests with the authors (SC-CAMLR-XXIII, paragraph 12.19).

APPENDIX A

Attention!

This form should be completed and attached to each paper submitted to the Commission, the Scientific Committee and their Working Groups

Author(s):

Title of the paper:

Paper volume: pages, including Tables: and Figures:

Note: Abstract is required.

Please answer the following questions by ticking the appropriate boxes.

1. Has the paper been published or accepted for publication elsewhere?

Yes ☐ No ☐

If 'Yes', give full details of the journal in which the paper has been/will be published.

If 'No' but the paper is accepted for publication elsewhere at a later date, it is the responsibility of the author(s) to notify CCAMLR of these publication details by 1 March of the year following the paper's submission to CCAMLR, so that the updated reference to the paper can be included in the *CCAMLR Scientific Abstracts* series.

2. Do you wish this paper to be considered for publication in the *CCAMLR Science* series?

Yes ☐ No ☐

3. Are you an owner/originator of data used in the paper?

Yes ☐ No ☐

4. If selected by the Editorial Board does CCAMLR have the permission of the author(s) and owner/originator(s) of the data used in this paper to publish this paper in the *CCAMLR Science* series?

Yes ☐ No ☐

Please provide below your detailed contact address including telephone, facsimile numbers and/or email address. (In case of multiple authorship indicate contact address of the author who will be responsible for providing a revised manuscript to the Secretariat for publication.)

Date: /..... /200...

.....
Name and signature of the author or the Representative
to the Scientific Committee who completed the form.

Note: Following review by the Editorial Board, authors will be informed of the results of selection of papers for publication in *CCAMLR Science* subject to peer review.

SYNOPSIS PROFORMA

(NB: Must not exceed one page in length)

Document [to be completed by the Secretariat]
Date submitted [to be completed by the Secretariat]
Language [to be completed by the Secretariat]
Agenda

Original:
Agenda Item No(s):

Title
Author(s)
Affiliation(s)
Document status

ABSTRACT

SUMMARY OF FINDINGS AS RELATED TO NOMINATED AGENDA ITEMS

Agenda Item Findings

This paper is presented for consideration by CCAMLR and may contain unpublished data, analyses, and/or conclusions subject to change. Data in this paper shall not be cited or used for purposes other than the work of the CCAMLR Commission, Scientific Committee or their subsidiary bodies without the permission of the originators and/or owners of the data.

PROPOSED SCHEDULE**MEETINGS OF THE COMMISSION AND THE SCIENTIFIC COMMITTEE 24 OCTOBER TO 4 NOVEMBER 2005**

OCTOBER	Agenda no.	<u>SCIENTIFIC COMMITTEE</u>	Agenda no.	<u>COMMISSION</u>	<u>OTHER EVENTS*</u>
Mon 24	9.00-9.30		1	Opening of Meeting, Welcome Address	Opening of new Headquarters 12.00-14.00
	10.00-10.15		2	Organisation of the Meeting	
	10.15-10.45	1,2 Opening of the Meeting, Observation Scheme		SCIC	
	11.00-12.30	3 Ecosystem Monitoring and Management		SCIC	
	14.00-15.30	5 Incidental Mortality		SCIC	
	15.45-17.30	6 Additional Monitoring and Management Issues		SCIC	
Tue 25	9.00-10.30	4(i) Harvested Species - Krill		SCIC/SCAF	
	10.45-12.30	4(iv),(v) Harvested Species - Crab, Squid;		SCIC/SCAF	
	14.00-15.30	4(ii) Harvested Species - Fish		SCIC/SCAF	
	15.45-17.30	4(iii) New and Exploratory Fisheries		SCIC/SCAF	
Wed 26	9.00-10.30	7,11 Management under Uncertainty, Advice to SCIC		SCIC	Headquarters Function 18.30-20.30
	10.45-12.30	9 Cooperation with Other Organisations		SCIC	
	14.00-15.30	8, 12 Scientific Research Exemptions, Secretariat Supported Activities		SCIC (including Scientific Committee advice)	
	15.45-17.30	13(i),10,11 Intersessional Activities 2005/06, Budget, Advice to SCAF		SCIC	
Thu 27	9.00-10.30	13(ii)-(iv) Scientific Committee Activities		SCAF (including Scientific Committee and SCIC advice)	
	10.45-12.30	14, 15 Election of Vice-Chair, Other Business		Report preparation	
	14.00-15.30			Report preparation	
	15.45-17.30			SCAF Report Adoption	
Fri 28	9.00-10.30	16 Adoption of Report		SCIC	
	10.45-12.30	16 Adoption of Report		SCIC	
	14.00-15.30	16 Adoption of Report		SCIC Report Adoption	
	15.45-17.30	17 Close of Meeting		SCIC Report Adoption	
Sat 29					
Sun 30					
Mon 31	9.00-10.30		14, 15	Coop with ATS, Coop with Int Orgs	
	10.45-12.30		4	Sci Committee Intro, Fishery Status, Dependent Species	
	14.00-15.30		4	Sci Committee - Harvested Species	
	15.45-17.30		4,13	SC-Ecosystem assessment, Data Access and Security	
Tue 1	9.00-10.30		6,7,9	Implementation & Compliance, CDS, Observation Scheme	Reception at Government House Evening
	10.45-12.30		8	Illegal, Unregulated & Unreported Fishing	
	14.00-15.30		10,4	New & Exploratory Fisheries	
	15.45-17.30		11,4	Conservation Measures - Fish, Crab & Krill	
Wed 2	9.00-10.30		5,4	Incidental Mortality (incl. Marine Debris)	
	10.45-12.30		12	Management under Uncertainty	
	14.00-15.30		16	Implementation of Objective	
	15.45-17.30		11	Conservation Measures	
Thu 3	9.00-10.30		3	Finance and Administration	
	10.45-12.30		17,18,19	Elect Vice-Chair, Next Meeting, Other Business	
	14.00-15.30			Preparation of Report	
	15.45-17.30			Preparation of Report	
Fri 4	9.00-10.30		20	Adoption of Report	
	10.45-12.30		20	Adoption of Report	
	14.00-15.30		20	Adoption of Report	
	15.45-16.00		21	Close of Meeting (16.00)	BBQ after close of meeting

* Other social events are still to be confirmed. Details will be issued in September 2005.